

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Royalton-Hartland Central School District  
Middleport, New York

November 17, 2016

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 6:30 p.m.

CALL TO ORDER

Present: Keith Bond, Board Member  
Carrie Choate, Board Member  
Chad Owen, Board Member  
Jeff Waters, Board Member  
Jason Wilhelm, Board Member  
Kenneth Koch, Vice President  
Sara Fry, President

Also Present: Roger Klatt, Ed.D., Superintendent of Schools, Sheila Murphy, Assistant Superintendent and Daniel Grant, Business Administrator

Mr. Owen moved, seconded by Mr. Bond, to go into an executive session to discuss the employment history of an employee, the medical history of an employee and collective negotiations.

Motion carried.

Mr. Bond moved, seconded by Mr. Waters to end the executive session.

Motion carried.

The Board returned to open session at 7:05 p.m.

Mrs. Fry asked the audience to stand for the Pledge of Allegiance.

STANDING RESOLUTIONS

Mr. Bond moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, to approve the following resolution:

Resolved, upon the recommendation of the Superintendent, that the minutes of the regular meeting of October 20, 2016, the June, July, August and September 2016 Student Activity Treasurer's Reports and the June, July, August and September 2016 Appropriation Status Reports are approved.

Motion carried.

PERSONNEL ITEMS

Mr. Wilhelm moved, seconded by Mr. Waters, to approve the following personnel resolutions:

Resolved, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitute teachers with services to be utilized on an as-

needed basis. Employment shall be effective through June 23, 2017 unless terminated sooner: Non-Certified – Linda Schrader, Lockport; Christopher Graziano, Lockport

Resolved, upon the recommendation of the Superintendent, that Stephanie Alexander is added to the substitute cleaner list effective November 21, 2016.

Resolved, upon the recommendation of the Superintendent, that Brenda Fearby is appointed to the twelve-month probationary position of Cleaner effective November 21, 2016. Salary of \$14.35 per hour is based on the current CSEA Classified Employees Agreement.

Resolved, upon the recommendation of the Superintendent that following the request from Michelle Jennings to extend her unpaid child-rearing leave through June 23, 2017 is approved.

Resolved, upon the recommendation of the Superintendent, that Matthew Kanaley is appointed as a long-term substitute teacher of physical education and health education effective January 3 through June 23, 2017.

Resolved, upon the recommendation of the Superintendent, that Nicole Huntington is appointed as a long-term substitute teacher of science effective October 17, 2016 through January 13, 2017.

Resolved, upon the recommendation of the Superintendent, that the Royalton-Hartland Central School District ratifies and approves funding for the agreement between the District and the Royalton-Hartland Teachers’ Association, for a successor collective bargaining agreement with the term of July 1, 2016 through June 30, 2018.

Resolved, upon the recommendation of the Superintendent, that Kirsty Pierce is retroactively appointed to the twelve-month probationary position of Clerical I effective November 1, 2016. Salary of \$27,500 and benefits are based on the current Agreement between the District and the CSEA Educational Secretaries Association.

Motion carried.

**BUSINESS AND FINANCIAL ITEMS**

Mr. Koch moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the Corrective Action Plan dated October 28, 2016 in response to the 2015-2016 year-end financial audit is approved.

Motion carried.

Mr. Koch moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the following correction to the 2015 school tax roll is approved:

| <u>Authority</u>                  | <u>Property Owner</u> | <u>Adjustment</u> | <u>Action</u> | <u>Reason</u>                |
|-----------------------------------|-----------------------|-------------------|---------------|------------------------------|
| Niagara County<br>RP Tax Director | Timothy Divita        | \$1,429.00        | Refund        | Assessor Error<br>(Royalton) |

Motion carried.

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the partnership with the Barker CSD for the sharing of opportunities and resources of interscholastic football be continued in the 2017-2018 school year per the revised terms and conditions in the Memorandum of Agreement as presented.

Motion carried.

#### POLICY

The Board had a third reading and completed the adoption of policies:

#5681 School Safety Plans and #5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills

#### BOARD ITEMS

Mr. Koch reported on a recent visit to Perry CSD to see their high tunnel and a digital conversion symposium he attended in East Irondequoit.

Mrs. Choate also commented on the visit to Perry CSD.

#### SUPERINTENDENT INFORMATION/REPORTS

Handouts – CPSE and CSE Recommendations; October 13, 2016 SED Document Review Meeting with LaBella; Fall Athletics 2016 Follow-Up: Awards and Honors

The Superintendent acknowledged the leadership shown to the students and staff by Gary Bell, High School Principal, while handling a crisis earlier in the week.

Jim Luckman, Director of Technology, displayed three devices the Board could use in their effort to move toward paperless meetings.

Dan Grant, Business Administrator, spoke about the possibility of bringing the food service in-house and to share a cafeteria manager with Barker CSD.

#### PUBLIC FORUM

There were no comments.

#### NEW BUSINESS

Regular Meeting – December 15, 2016

#### ADJOURNMENT

Mr. Bond moved, seconded by Mr. Owen, that the Board go into an executive session to discuss litigation.

The Board entered executive session at 7:50 p.m.

Mr. Bond moved, seconded by Mr. Owen, to end the executive session, return to open session and adjourn the meeting.

Motion carried.

The meeting adjourned at 8:10 p.m.

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Marjorie Masters  
District Clerk