

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Royalton-Hartland Central School District
Middleport, New York

October 20, 2016

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 6:32 p.m.

CALL TO ORDER

Present: Keith Bond, Board Member
Carrie Choate, Board Member
Chad Owen, Board Member
Jeff Waters, Board Member
Jason Wilhelm, Board Member
Kenneth Koch, Vice President
Sara Fry, President

Also Present: Roger Klatt, Ed.D., Superintendent of Schools, Sheila Murphy, Assistant Superintendent and Daniel Grant, Business Administrator

Mr. Waters moved, seconded by Mr. Wilhelm, to go into an executive session to discuss the personnel appointments on the agenda, the employment history of a particular person and collective negotiations.

Motion carried.

Mr. Koch moved, seconded by Mr. Owen to end the executive session.

Motion carried.

The Board returned to open session at 7:00 p.m.

Mrs. Fry asked the audience to stand for the Pledge of Allegiance.

PRESENTATIONS

The Middle School Newspaper Club presented a "special edition newspaper" to the Board of Education which featured articles the students wrote in appreciation of the Board.

STANDING RESOLUTIONS

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, to approve the minutes of the regular meeting of September 15 and the special meeting of September 29, 2016.

Motion carried.

PERSONNEL ITEMS

Mr. Waters moved, seconded by Mr. Wilhelm, to approve the following personnel resolutions:

Resolved, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 23, 2016 unless terminated sooner:

Certified Teacher: Allyson Sims, Lockport; Gilbert Pease, Lockport
 Non-Certified Teacher: Kathy Barker, Gasport
 Teacher Aide, Monitor and Clerical: Kathy Barker

Resolved, upon the recommendation of the Superintendent, that Susan Clute is appointed, without benefits, as a substitute cleaner with services to be utilized on an as-needed basis.

Resolved, upon the recommendation of the Superintendent, that the following individuals are approved as student teachers for the fall 2016 semester:

<u>Name</u>	<u>Cooperating Teacher</u>	<u>School</u>
Heather Bain	Christina Henderson	UB
Alice Cady	Pam Hays	UB
Kaitlyn Coons	Jenna Warren	UB
Amber Stiles	Dave Huntington	UB
Brooke Olson	Dan Mault	Brockport

Motion carried.

Mrs. Choate moved, seconded by Mr. Owen, to approve the following personnel resolutions:

Resolved, upon the recommendation of the Superintendent, that the following individuals are appointed as coaches for the 2016-2017 winter sports season. Salary stipends are based on the current RHTA Agreement which expired June 30, 2016. Stipends will be finalized at the conclusion of negotiations. Employment shall be effective through the end of the winter sports season unless terminated sooner:

<u>Name</u>	<u>Sport</u>	<u>Step</u>	<u>Step</u>	<u>% of Stipend</u>
Joe Pawlak	Boys Varsity Basketball	3	10	\$3,960
Sam Arnold	Boys JV Basketball	2	7	\$2,698
Chris Juergens	Boys Modified Basketball	1	3	\$1,145
Grace Swick	Girls Varsity Basketball	3	10	\$3,960
Bridgette Johnson	Girls JV Basketball	1	7	\$2,672
Matt Sweeney	Girls Modified Basketball	1	3	\$1,145
Keith Jones	Varsity Wrestling	4	10	\$4,114
Matt McCauley	Assistant Wrestling	2	7	\$2,698
Bruce Matthews	Swimming	12	10	\$5,415
Dottie Barr	Assistant Swimming	10	6	\$3,034
Natalie Strong	Modified Swimming	1	3	\$1,145

Resolved, upon the recommendation of the Superintendent, that Jim Heideman and Phil Bifulco are appointed as unpaid assistant coaches for boys basketball for the 2016-2017 winter sports season.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the per diem rate for substitute teachers be increased:

Certified from \$85.00 to \$90.00

Non-Certified from \$65.00 to \$85.00

Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, to approve the following personnel resolutions:

Resolved, upon the recommendation of the Superintendent, that the resignation from Charlotte Doerfel from her position of Audio Visual Advisor be accepted.

Resolved, upon the recommendation of the Superintendent, that the appointment of Bethany Crahen to the position of Junior Class Advisor is rescinded.

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the following individuals are appointed as advisors for the 2016-2017 school year. This appointment and payment of stipend is contingent upon the completion of all required paperwork during and at the end of the school year and agreeing to abide by the "Co-Curricular Activities Guidelines and Procedures". Salary stipend is based on the current RHTA agreement which expired on June 30, 2016. Stipend will be finalized at the conclusion of negotiations. Employment shall be effective for the 2015-2016 school year unless terminated sooner:

<u>Name</u>	<u>Club</u>	<u>% of</u>		<u>Stipend</u>
		<u>Step</u>	<u>Step</u>	
Bethany Crahen	Junior Class Co-Advisor	3	2	\$ 792
Michael Rowcroft	Junior Class Co-Advisor	1	2	\$ 763
Chris Schaus	Audio Visual Advisor	1	7	\$2,672

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the resignation from Jill Harrod from her position of Clerical 1 and from Michelle Smolinski from her position of long-term substitute teacher be accepted. Both resignations have an effective date of October 17, 2016.

Motion carried.

Mr. Waters moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that Matthew Kanaley is appointed as a long-term substitute teacher of physical education and health education effective October 20, 2016 through December 23, 2016.

Motion carried.

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Cindy Behm is appointed to the twelve-month probationary position of Clerical I effective November 7, 2016. Salary of \$27,500 and benefits are based on the current Agreement between the District and the CSEA Educational Secretaries Association.
Motion carried.

Mrs. Choate moved, seconded by Mr. Bond, upon the recommendation of the Superintendent, that Bethany Crahen, who has professional certification in General Science 7-12 and Biology 7-12, is hereby granted a tenure appointment in the academic tenure area of Science effective November 12, 2016.
Motion carried.

BUSINESS AND FINANCIAL ITEMS

Mr. Owen moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the donation of dictionaries from the Lockport Elks Lodge #41 for the third grade class and the donation of a used drum set to the elementary school be gratefully accepted.
Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the financial statements for the fiscal year ending June 30, 2016, as prepared by Lumsden & McCormick, LLP, and as recommended by the Audit Committee, be accepted.
Motion carried.

POLICY

The Board had a second reading of policies:

#5681 School Safety Plans

#5683 Fire and Emergency Drills, Bomb Threats, and Bus Emergency Drills

BOARD ITEMS

Mr. Koch reported on a recent Facilities Committee meeting particularly the discussion regarding the outdoor location of the generators. He also shared a generic SEQR timeline relating to a capital project. Mr. Koch spoke about the recent Technology Committee meeting as well.

Mr. Waters noted the importance of meeting with the public prior to creating any type of project scope and reported that there are PR services available to assist with selling a project to the public. Mrs. Fry expressed concern with the sophomore class' balance as of June 30, 2016 as they are this year's junior class and are responsible for the prom.

Mr. Wilhelm attended a recent Music Parents meeting and learned that several Niagara County students will have the opportunity to travel to Europe next summer.

SUPERINTENDENT INFORMATION/REPORTS

Handouts – October 28, 2016 Superintendent's Conference Day Agenda; CPSE and CSE Recommendations; September 28, 2016 District Safety Committee Minutes; September 29, 2016 Facilities Committee Meeting Notes.

Dr. Klatt asked if any Board members would like to go to Perry CSD on November 3 to visit their high tunnel; he shared a draft of potential adult education offerings; fall sports recap; teachers from China will be visiting Roy-Hart on November 1; pre-paid meal program (MySchoolBucks).

PUBLIC FORUM

Dave Huntington, Ridge Road, Gasport – has concerns about the modified wrestling program

NEW BUSINESS

Regular Meeting – November 17, 2016

ADJOURNMENT

Mr. Bond moved, seconded by Mrs. Choate, that the meeting adjourns.

Motion carried.

The meeting adjourned at 8:05 p.m.

Marjorie Masters
District Clerk