

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Royalton-Hartland Central School District  
Middleport, New York

August 18, 2016

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 6:20 p.m.

CALL TO ORDER

Present: Keith Bond, Board Member  
Carrie Choate, Board Member  
Chad Owen, Board Member  
Jason Wilhelm, Board Member  
Kenneth Koch, Vice President  
Sara Fry, President

Absent: Jeffrey Waters, Board Member

Also Present: Roger Klatt, Ed.D., Superintendent of Schools, and Sheila Murphy, Assistant Superintendent

Mr. Owen moved, seconded by Mrs. Choate, to go into an executive session to discuss the personnel appointments on the agenda and collective negotiations.

Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm to end the executive session.

Motion carried.

The Board returned to open session at 7:05 p.m.

Mrs. Fry asked the audience to stand for the Pledge of Allegiance.

PRESENTATIONS

- Professional Development Plan/Continuing Teacher and Leader Education Plan – Mrs. Sheila Murphy, Assistant Superintendent
- Trimester Report Cards – Mrs. Donna VanSlyke, Elementary School Principal
- Middle School Art – Mr. John Figus, Middle School Principal

STANDING RESOLUTIONS

Mr. Koch moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that the minutes of the meeting of July 14, 2016 be approved.

Motion carried.

EDUCATIONAL ITEMS

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the request from the 8<sup>th</sup> grade class to go on an overnight and out-of-state field trip to Gettysburg PA and Washington DC on April 25 through April 28, 2017 is approved.

Motion carried.

Mr. Koch moved, seconded by Mr. Bond, upon the recommendation of the Superintendent, that the request from the FFA to go on an overnight field trip to Syracuse on August 30 through August 31, 2016 is approved.

Motion carried.

Mr. Koch moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the purchase of science textbooks for grades 3 and 4 and is approved.

Motion carried.

Mr. Koch moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the purchase of forensics textbooks is approved.

Motion carried.

PERSONNEL ITEMS

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the request for an unpaid child rearing leave from Michelle Jennings from her position as a Physical Education and health education teacher is approved effective September 6, 2016 through January 3, 2017.

Motion carried.

Mr. Koch moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the resignations from Catherine Shaughnessy from her position of .5 FTE Family and Consumer Science and .5 FTE Health Education teacher effective August 31, 2016, BriAnna Licht from her position of Clerical 1 effective August 19, 2016 and Melissa Streckwald from her position of School Nurse effective July 8, 2016 are regrestfully accepted.

Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 22, 2017 unless terminated sooner. All have been previously approved by the Board of Education and have expressed interest in returning for the 2016-2017 school year:

Certified Teachers

Jessica Annable  
Ashley Austin  
Chelsea Barnett  
Michael Bartkowski  
Jennifer Bloom  
Wayne Blumrick  
Nicole Buhr

Brandon Burgess  
Marissa Carr  
Jennifer Cilip  
Marilyn Donovan  
Emily Drum  
Frederick Fierch  
Aileen Hinton  
Nicole Huntington

Catherine Joynt  
Matthew Kanaley  
Amanda Kast  
Jackie Keller  
Lisa Klumpp  
Robert Kudla  
Stephanie Lee  
Julie Luce

Courtney Luckman  
Jennifer Luxon  
Wendy O'Hearn  
Robin Padilla  
Robert Pegan  
Danielle Pierce  
Stephanie Pierce  
Deborah Rey  
Kirsten Rodgers  
Carolyn Roos  
Derek Schalk  
Holly Slobodzian  
Ken Snyder  
Cade Staines  
Patricia Turner  
Emily Uderitz  
Jennifer Walter  
Katherine Weber  
Erik Wehling  
Cheryl Wentland  
Kathryn Whalen

Non-Certified Teachers

Taylor Bashford  
Megan Blackmer  
Laurie Bower  
Tatiana Brewer  
Elizabeth Campbell  
Jamie Capen  
Barbara Colley  
Mark Colton  
Jennifer Dinieri  
Jacoba Disinger  
Cheryl Ditullio  
Deanna Flanigan  
Penny Glana  
Michelle Hagen  
Kristi Harnish  
Shawn Hughes  
Nicole Huntington

Jonathan Incho  
Christopher Jeurgens  
Darian Kinney  
Mary Kofahl  
Walter Kujawa  
Allison Luckman  
Christina Maynard  
Diana Moore  
Terri Nelson  
Joseph Pawlak  
Jamie Payne  
Casey Pearl  
Emily Plewniak  
Kelsey Rising  
Brooke Robinson  
Barry Rogenmose  
Rebekah Ronson  
Andrea Santos  
Linda Schifferle  
Jamie Simons  
Susan Spicer  
Carol Steblein-Little  
Rosemary Stephens  
Stephanie Szklany  
Sarah Tibbs  
Debra Van Dusen  
Elizabeth Wheeler

Teacher Aides

Laurie Bower  
Jamie Capen  
Jennifer Dinieri  
Cheryl Ditullio  
John Earl  
Brenda Fearby  
Lee Fry  
Michelle Hagen  
Janet Howell  
Linda Johnson  
Walter Kujawa

Kelly Murphy  
Terri Nelson  
Casey Pearl  
Andrea Santos  
Linda Schifferle  
Tina Sheley  
Susan Spicer  
Jeffrey Strothmann

Monitors

Laurie Bower  
Jamie Capen  
Cheryl Ditullio  
Brenda Fearby  
Lee Fry  
Michelle Hagen  
Linda Johnson  
Walter Kujawa  
Terri Nelson  
Andrea Santos  
Linda Schifferle  
Susan Spicer  
Jeffrey Strothmann

Clerical

Jamie Capen  
Cheryl Ditullio  
Robin Dodge  
Natalie Heschke  
Deanna Kuchey  
Rebecca Moore  
Terri Nelson  
Tina Reinhardt  
Linda Schifferle

Nurse

Lindsay Eaton  
Kathleen Pflaumer-Bush  
Janine Staines  
Diana Stanczyk

Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 22, 2017 unless terminated sooner:

Certified Teacher

Nicole Simet, Lockport; Cheryl Hughes, Lockport; Michelle Smolinski, Newfane

Non-Certified Teacher

Elizabeth Ruth, Lockport; Erica Little, Gasport

Teacher Aide

Kari Owen, Middleport

Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the following individuals are appointed as advisors for the 2016-2017 school year. This appointment and payment of stipend is contingent upon the completion of all required paperwork during and at the end of the school year and agreeing to abide by the "Co-Curricular Activities Guidelines and Procedures". Salary stipend is based on the current RHTA agreement which expired on June 30, 2016. Stipend will be finalized at the conclusion of negotiations. Employment shall be effective for the 2016-2017 school year unless terminated sooner:

NAME	CLUB	STEP	%	TOTAL
Charlotte Doerfel	Audio Visual	10	7	\$3,540.00
Colleen Albee	Awards Committee	6	1	\$ 447.00
Carl Husung	Drama Club	8	5	\$2,409.00
Michelle O'Connor	Echo	11	10	\$5,230.00
Karen Morris	MS Foreign Language Club	12	3	\$1,625.00
John Reith	Future Teachers	10	3	\$1,517.00
Matt Sweeney	FFA Co-Advisors	2	3.5	\$1,349.00
Diana Daigler	FFA Co-Advisors	2	3.5	\$1,349.00
Chris Smith	Yorkers	10	4	\$2,023.00
John Reith	Scholastic Bowl	12	1	\$ 542.00
Megan Dewey	Senior Class Advisor	8	3	\$1,446.00
Bethany Crahen	Junior Class Advisor	3	4	\$1,584.00
Michelle Parker	Sophomore Class Advisor	11	1	\$ 523.00
Colleen Albee	Freshman Class Advisor	1	1	\$ 382.00
Kathleen Opanashuk	8 <sup>th</sup> Grade Class/Trip Advisor	5	2	\$ 859.00

Chris Smith	Scope	9	10	\$4,935.00
Sara Austin	MS Yearbook Co-Advisor	2	2	\$ 771.00
Adam Eschborn	MS Yearbook Co-Advisor	5	2	\$ 859.00
Kathy Pease	ES Yearbook	8	3	\$1,446.00
Angela Robida	National Honor Society	1	2	\$ 763.00
Theresa O'Brien	National Jr. Honor Society	6	1	\$ 447.00
Doug Meyer	Student Council	12	10	\$5,415.00
Lori Nasca	MS Newspaper	10	4	\$2,023.00
Jessica Bell	MS Student Council	1	3	\$1,145.00
Bruce Matthews	Rocket Club	12	4	\$2,166.00
Michele Parker	S.A.D.D.	8	3	\$1,446.00
Brooke Yaiser	Musical - Director	1	7	\$2,672.00
Kathy Pease	Musical - Vocal Director	12	4	\$2,166.00
Gerry Bacon	Musical - Pit Orchestra	12	2	\$1,083.00
Heather Pedini	Musical – Set Design	1	3	\$1,145.00
Gerry Bacon	Band - High School	12	6	\$3,249.00
Gerry Bacon	Band - 7/8	12	4	\$2,166.00
Mary Bradfuhrer	Band – 5/6	4	4	\$1,646.00
Paul Monaco	Orchestra - High School	12	6	\$3,249.00
Paul Monaco	Orchestra - Middle School	12	4	\$2,166.00
Dan Mault	Destination Imagination	8	3	\$1,446.00
Natalie Strong	Destination Imagination Co-Advisor (MS)	4	1.5	\$ 671.00
Adam Eschborn	Destination Imagination Co-Advisor (MS)	6	1.5	\$ 645.00
Janice McKinney	MS Choral Advisor	7	4	\$1,855.00
Carolyn Roos	HS Choral Advisor	10	6	\$3,034.00
Jan Cilip	Safety Patrol	12	2	\$1,083.00

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the Memorandum of Understanding between the District and the R-H Administrators Association for an Annual Professional Performance Review Plan is approved.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the Professional Development Plan/Continuing Teacher and Leader Education Plan for the 2016-2017 school year is approved.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Jill Verratti is appointed to the twelve-month probationary position of Teacher Aide effective September 6, 2016. Salary of \$14.61 per hour and benefits are based on the current Agreement between the District and the CSEA Classified Employees Association.

Motion carried.

Mr. Koch moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Jill Harrod is appointed to the twelve-month probationary position of Clerical I effective August 17, 2016. Salary of \$27,500 and benefits are based on the current Agreement between the District and the CSEA Educational Secretaries Association.

Motion carried.

Mrs. Choate moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that Michelle Smolinski is appointed as a long-term substitute teacher of physical education and health education effective September 6, 2016 through December 23, 2016.

Motion carried.

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Emily Uderitz is appointed to a .5 FTE four-year probationary position in the special subject tenure area of Health. This appointment is effective September 1, 2016 through August 31, 2020 unless extended in accordance with the law. Ms. Uderitz's base salary of \$38,165.00, pro-rated, is Step 1 of the current RHTA Agreement which expired on June 30, 2016. Salary will be finalized at the conclusion of negotiations. Eligibility for tenure at the end of the probationary period shall be contingent on the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or "highly effective" in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, then she shall not be eligible for tenure at that time.

Motion carried.

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Emily Uderitz is appointed to a .5 FTE four-year probationary position in the special subject tenure area of Home Economics. This appointment is effective September 1, 2016 through August 31, 2020 unless extended in accordance with the law. Ms. Uderitz's base salary of \$38,165.00, pro-rated, is Step 1 of the current RHTA Agreement which expired on June 30, 2016. Salary will be finalized at the conclusion of negotiations. Eligibility for tenure at the end of the probationary period shall be contingent on the employee's attainment of a composite or overall Annual

Professional Performance Review (APPR) rating of either “effective” or “highly effective” in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of “ineffective” in the final year of the probationary period, then she shall not be eligible for tenure at that time.

Motion carried.

Mrs. Choate moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Maureen Quinn is increased from .4 FTE to .8 FTE Speech Language Teacher effective September 1, 2016.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Kelly Cousins is increased from .5 FTE to 1 FTE Library Media Specialist effective September 1, 2016.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Kelly Cousins is appointed to a four-year probationary position in the special subject tenure area of Library Media Specialist. This appointment is effective September 1, 2016 through August 31, 2020 unless extended in accordance with the law. Mrs. Cousins’ base salary of \$38,541.00 is Step 2 of the current RHTA Agreement which expired on June 30, 2016. Salary will be finalized at the conclusion of negotiations. Eligibility for tenure at the end of the probationary period shall be contingent on the employee’s attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either “effective” or “highly effective” in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of “ineffective” in the final year of the probationary period, then she shall not be eligible for tenure at that time.

Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Emily Matthews is appointed to a four-year probationary position in the tenure area of Special Education. This appointment is effective September 1, 2016 through August 31, 2020 unless extended in accordance with the law. Ms. Matthews’ base salary of \$38,165.00 is Step 1 of the current RHTA Agreement which expired on June 30, 2016. Salary will be finalized at the conclusion of negotiations. Eligibility for tenure at the end of the probationary period shall be contingent on the employee’s attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either “effective” or “highly effective” in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of “ineffective” in the final year of the probationary period, then she shall not be eligible for tenure at that time.

Motion carried.

Mrs. Choate moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Lindsay Schneider is appointed to a four-year probationary position in the tenure area of English. This appointment is effective September 1, 2016 through August 31, 2020 unless extended in accordance with the law. Ms. Schneider’s base salary of \$38,165.00 is Step 1 of the current RHTA Agreement which expired on June 30, 2016. Salary will be finalized at the conclusion of

negotiations. Eligibility for tenure at the end of the probationary period shall be contingent on the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or "highly effective" in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, then she shall not be eligible for tenure at that time.  
Motion carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Michael Bartkowski is increased from .6 FTE to 1 FTE Teaching Assistant effective September 1, 2016.  
Motion carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Michael Bartkowski is appointed to a four-year probationary position in the tenure area of Teaching Assistant. This appointment is effective September 1, 2016 through August 31, 2020 unless extended in accordance with the law. Mr. Bartkowski's salary of \$29,580.00 is based on the current RHTA Agreement which expired on June 30, 2016. Salary will be finalized at the conclusion of negotiations. Eligibility for tenure at the end of the probationary period shall be contingent on the employee's attainment of a composite or overall Annual Professional Performance Review (APPR) rating of either "effective" or "highly effective" in three (3) of the preceding four (4) years. Additionally, if the employee receives a composite or overall annual APPR rating of "ineffective" in the final year of the probationary period, then he shall not be eligible for tenure at that time.  
Motion carried.

#### BUSINESS AND FINANCIAL ITEMS

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the donation of \$500.00 from the Class of 1951 with the request that it is used for the high school be gratefully accepted.  
Motion carried

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the tax warrant for the 2016-2017 fiscal year is approved.  
Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the meal prices for the 2016-2017 school year be increased as follows:

Lunch	\$1.85
Breakfast Elementary	\$1.15

Motion carried.

Mr. Bond moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the lease agreement between the Royalton-Hartland Central School District and Orleans/Niagara BOCES (as tenant), for a term beginning August 1, 2016 through June 30, 2017, is approved as submitted, and the Board authorizes the Board President to sign the agreement.



Motion carried.

#### POLICY

The Board waived the first and second reading and completed the adoption of policy 6212.1 Registration and Professional Development.

#### BOARD ITEMS

The Board received a list of committees they will serve on for the 2016-2017 school year.

The Board will conduct a building walk through at a date to be determined by Mike Fisher.

#### SUPERINTENDENT INFORMATION/REPORTS

Handouts – 2016 Summer reading and Writing Camp Summary; CPSE and CSE Recommendations

#### PUBLIC FORUM

No comments.

#### NEW BUSINESS

Regular Meeting – September 15, 2016

- Enrollment
- Status of internet cafe

#### ADJOURNMENT

Mr. Bond moved, seconded by Mr. Owen, that the meeting adjourns.

Motion carried.

The meeting adjourned at 8:15 p.m.

---

Marjorie Masters  
District Clerk