



*Royalton-Hartland Central School District*  
*54 State Street Middleport, New York, 14105*  
*716-735-2000*

June 29, 2022

Dear Royalton-Hartland School Community Member:

The Royalton-Hartland Board of Education has appointed the Western New York Educational Service Council and its Executive Director, Mr. Anthony Day to assist in its search for our next Superintendent of Schools. Recently, the Board met in a special session to plan the essential elements of the search process. The Board has established the tentative timeline below:

August 22 - September 12, 2022	Survey placed online for community members to provide input regarding experiences and qualities of the new Superintendent.
September 19- October 14, 2022	The vacancy brochure is published and applications are accepted.
November 1-3, 2022	Board of Education conducts preliminary interviews
November 15-17, 2022	Finalist interviews with community stakeholder groups and the Board of Education.
On or before December 21, 2022	Board of Education appointment of the new Superintendent of Schools
On or about February 1, 2023	New Superintendent to assume duties.

The Board will be utilizing an open search process that will allow community participation in various aspects of the process. Later this summer, an online survey will be available for community members to provide their insights and thoughts on the qualities desired in our next Superintendent. The Board will also engage teams of representative community members to participate in the interview process for finalists candidates. More information will be available on these teams in the months ahead.

The Board will continue to provide updates on the search process as it moves forward. Should you have any questions about the process, please contact the search consultant:

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Respectfully submitted,  
Royalton-Hartland Schools Board of Education