

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION
Royalton-Hartland Central School District
Middleport, New York

November 5, 2014

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 6:10 p.m.

CALL TO ORDER

Present: Keith Bond, Board Member
Daniel Bragg, Board Member; arr. 7:28 p.m.
Sandra Hoerner, Board Member
Jeffrey Waters, Board Member
Kenneth Koch, Vice President
Patricia Riegler, President; arr. 6:48 p.m.

Absent: Sara Fry, Board Member

Also Present: Roger Klatt, Ed.D., Superintendent of Schools and Sheila Murphy, Assistant Superintendent for Instructional Services

Mrs. Hoerner moved, seconded by Mr. Waters, to go into an executive session to discuss the employment history of a particular person and matters leading to the appointment of personnel on the agenda.

Motion carried.

Mrs. Hoerner moved, seconded by Mr. Waters to end the executive session.

Motion carried.

The Board returned to open session at 7:15 p.m.

Mrs. Riegler asked the audience to stand for the Pledge of Allegiance.

PRESENTATION

- National Honor Society – School Board recognition, community service, fundraising
- Class of 2015 – Senior Trip, fundraising
- James Luckman – wireless project update, E-Rate, Smart Schools Bond Act, broadband

STANDING RESOLUTIONS

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, to appoint Sheila Murphy as District Clerk Pro-Tem.

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the minutes of the regular meeting of October 1, 2014 be approved.

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the August 2014 Student Activity Treasurer's Report be approved as presented.
Motion carried.

Mr. Waters moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the August 2014 Appropriation Status Report be approved as presented.
Motion carried.

Mrs. Hoerner moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the recommendations from the CPSE meeting of October 7, 2014 and the CSE meetings of September 23, 25, 30 and October 7, 9, 14, 21 27 and 28, 2014 be approved as presented.
Motion carried.

EDUCATIONAL ITEMS

Mr. Bond moved, seconded by Mr. Bragg, upon the recommendation of the Superintendent, that the request from the Senior class to go on an overnight, out-of-state field trip to Virginia Beach, VA from June 17 through June 20, 2015 be approved as presented.
Motion carried.

Mr. Bond moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the revisions to the Code of Conduct, specifically the Student Dress Code, are approved as presented.
Motion carried.

PERSONNEL ITEMS

Mr. Bond moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 30, 2015 unless terminated sooner: Certified Teacher - Sara Perdue, Lockport; Non-Certified Teacher - Amanda Minner, Middleport, Cade Staines, Albion; Teacher Aide/Monitor - Linda Johnson, Middleport, Jamie Capen, Middleport; Typist - Tina Reinhardt, Gasport
Motion carried.

Mr. Koch moved, seconded by Mr. Bond, upon the recommendation of the Superintendent, that Brooke Yaiser is appointed as Stage Crew Advisor for the 2014-2015 school year. This appointment and payment of stipend is contingent upon the completion of all required paperwork during and at the end of the school year. Salary stipend will be \$1,497 which is 4% of Step 1 and is based on the current RHTA agreement. Employment shall be effective for the 2014-2015 school year unless terminated sooner.
Motion carried.

Mr. Koch moved, seconded by Mr. Bragg, upon the recommendation of the Superintendent, that the following stipends for the 2014-2015 musical are approved:

Debbie Rey – Assistant Director/Producer \$1,250

Susan Rothwell – Choreographer \$500

Adam Taber – Set Construction Supervisor \$500

Motion carried.

Mrs. Hoerner moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the request from Brooke Balcerzak for an unpaid child rearing leave from her position as a special education teacher be approved effective October 23 through November 10, 2014.
Motion carried.

Mr. Waters moved, seconded by Mr. Bragg, upon the recommendation of the Superintendent, that Jessica Smith is appointed as an unpaid assistant girls basketball coach for the 2014-2015 winter sports season and that Paul McCarthy is appointed as an unpaid assistant boys basketball coach for the 2014-2015 winter sports season.
Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that Cade Staines is appointed to the position of Assistant Wrestling Coach for the 2014-2015 winter sports season. Salary stipend of \$2,620.00 is 7% of Step 1 of the current RHTA Agreement. Employment shall be effective through the end of the 2014-2015 winter sports season unless terminated sooner.
Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that Traci Maines, who has professional certification in the Students with Disabilities B-2, 1-6 and 7-12 certification areas, is appointed to a three-year probationary position in the tenure area of Special Education effective November 10, 2014 through November 9, 2017. Mrs. Maines' base salary will be Step 1 of the current Agreement between the Royalton-Hartland Teachers' Association and the District, \$37,430, pro-rated.
Motion carried.

BUSINESS AND FINANCIAL ITEMS

Mr. Waters moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the following correction to the 2012 tax roll be approved:

<u>Authority</u>	<u>Property Owner</u>	<u>Action</u>	<u>Reason</u>
Orleans County RP Tax Director	Tab Fuqua	Refund	Assessor Error (Shelby)

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the donation of \$3,000.00 from the Lewis Wilmot Fund for the purpose of purchasing iPads and accessories be gratefully accepted.
Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that a budget amendment in the amount of \$3,000 to appropriate a donation be approved as authorized in the OSC Management Guide, Section 1.0, Subsection 1.006. The General Fund budget would then become \$22,366,886.
Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the co-op fuel bid be awarded as follows:

WHEREAS, the Board of Education authorized the Royalton-Hartland Central School District to participate in the Orleans/Niagara BOCES Cooperative Bid for fuel on July 9, 2014, which was awarded by Orleans/Niagara BOCES, in accordance with specifications for use during the 2014-15 and 2015-16 school years, and

WHEREAS, the bid award for ultra-low sulfur diesel fuel winter blend was rescinded and rebid on September 25, 2014,

THEREFORE BE IT RESOLVED, that the Board of Education, awards the bid for co-op fuels, Ultra Low Sulfur Diesel Winter Blend ONLY to the following low responsible bidder based upon the monthly OPIS report (bid price is the amount on the chart (in cents) added to the OPIS price to get the total cost per gallon):

Goetz Energy Corp. dba Kurk Fuel

Delivered Qty.	Ultra Low Sulfur Diesel Winter Blend
<1000 gal	.2700
1000-1999 gal	.1900
2000-2999 gal	.1500
3000-3999 gal	.0900
4000-4999 gal	.0850
5000-5999 gal	.0050
6000-6999 gal	-.0129
7000+ gal	-.0179

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, to approve a joint municipal cooperative bidding program as follows:

School Year 2014-2015

RESOLUTION (A)

JOINT MUNICIPAL COOPERATIVE BIDDING PROGRAM

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the Royalton-Hartland Central School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the

areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the “Program”) in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES’ standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, to authorize the lease purchase of copiers as follows:

WHEREAS, §109-b of NYS General Municipal Law authorizes school districts to enter into installment contracts for the purchase of “equipment, machinery or apparatus” and

WHEREAS, school districts are eligible to participate in joint municipal cooperative bids, with the consent of the lead agent, which have been established through a competitive bidding system and therefore meet the competitive bidding requirements of General Municipal Law and

WHEREAS, the Eastern Suffolk BOCES (Lead Agent) Bid #2013-044-0530 covers the purchase of networked copiers and

WHEREAS, the Royalton-Hartland Central School District intends to purchase from the aforementioned contract,

THEREFORE BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, authorize the lease purchase of copiers in the quantities and pricing listed below in accordance with bid pricing (#2013-044-0530) and that the purchase order for said purchase include the following clause per §109-b of General Municipal Law: “This contract shall be deemed executory only to the extent of monies appropriated and available for the purpose of the contract, and no liability on account thereof shall be incurred by the political subdivision beyond the amount of such monies. The installment purchase contract is not a general obligation of the Royalton-Hartland Central School District. Neither the full faith and credit nor the taxing power of the Royalton-Hartland Central School District are pledged to the payment of any amount due or to become due under such installment purchase contract. It is understood that neither this contract nor any representation by any public employee or officer creates any legal or moral obligation to appropriate or make monies available for the purpose of the contract.”

<u>Qty</u>	<u>Description</u>	<u>Monthly Payment</u>	<u>Term</u>	<u>Total Cost</u>
1	D125 Printer/Copier	1,244.34	48 mos	59,728.44
1	WC 7855 Printer/Copier	301.24	48 mos	14,459.42
9	WC 5875 Printer/Copier	3,448.12	48 mos	165,509.86
3	WC 5335 Printer/Copier	522.52	48 mos	25,080.86
14	TOTAL	5,516.22		264,778.58

Motion carried.

Mr. Waters moved, seconded by Mr. Bragg, upon the recommendation of the Superintendent, to remain a participant in the New York School and Municipal Energy Consortium (NYSMEC) for cooperative energy purchasing for natural gas and electricity.

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the change order #E-1 from Concord Electric Corp. in the amount of \$3,061.98 for costs associated with the following modifications to the contract be approved:

Provide one CAT6a data cable; route cable from pool area to data rack in IDF 81; provide support, termination and testing of cable; receive and install one District-provided WAP device in pool area; connect and make ready for configuration by District staff. This change order is a request by owner and results in an additional amount of \$3,061.98 for a new contract total of \$527,961.98.

Motion carried.

POLICY

By unanimous vote, the Board waived a second reading and completed the adoption of revisions to Policy #7210 Student Evaluation.

The Board reviewed Policy 7214 Academic Eligibility.

BOARD ITEMS

Mr. Koch – are extracurricular clubs following protocol?

Mrs. Riegle – spoke about the NU dinner event for the Superintendent receiving Educational Leader of the Year award; possible workshop with Barker Board of Education before the beginning of the new year.

Mr. Bragg – spoke about the *Business First* article regarding consolidation of Western New York school districts.

SUPERINTENDENT INFORMATION/REPORTS

Handouts – August 2014 Warrant, Revenue and Treasurer's Reports

The Superintendent's Conference Day was positive in both districts.

PUBLIC FORUM

There were no comments.

NEW BUSINESS

Update on status of Wi-Fi project

ADJOURNMENT

Mr. Bond moved, seconded by Mrs. Hoerner that the meeting adjourns.

Motion carried.

The meeting adjourned at 8:30 p.m.

Sheila Murphy
District Clerk Pro-Tem