

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
Royalton-Hartland Central School District
Middleport, New York

October 14, 2020

A regular meeting of the Royalton-Hartland Board of Education was held on the above date in the high school's media center immediately following a facilities committee meeting at the middle school.

At 6:00 p.m. the meeting was called to order.

ROLL CALL OF BOARD MEMBERS

Present: Carrie Choate, Sara Fry, Chad Owen, Jesse Snyder, Jeff Waters, Carol Blumrick,
Vice President, Tom Brigham, President

Also Present: Dr. Hank Stopinski, Superintendent of Schools and Mr. Andy Lang, School
Business Administrator

Mr. Brigham welcomed members of the audience.

STANDING RESOLUTIONS

Mr. Waters moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the minutes of the regular meeting of September 9, 2020 are approved.
Motion carried.

Mr. Snyder moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the July and August 2020 appropriation status reports are approved.
Motion carried.

Mr. Waters moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the July and August 2020 student activity treasurer's reports are approved.
Motion carried.

Mr. Waters moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the recommendations from the CSE meetings of September 11, 2020 through October 9, 2020 are approved.
Motion carried.

PERSONNEL

Mr. Waters moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that Cammy DiMayo is appointed to a twelve-month probationary position of .5 FTE teacher aide effective October 1, 2020 at a salary of \$15.86 per hour.
Motion carried.

Mr. Waters moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that Jackie Conley is appointed to a twelve-month probationary position of .625 FTE teacher aide effective October 14, 2020 at a salary of \$15.86 per hour.

Motion carried.

Mrs. Blumrick moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the Memorandum of Agreement between John Doyle and the Superintendent of Schools to teach an additional class during the 2020-2021 school year is approved per Attachment F of the current RHTA Agreement.

Motion carried.

Mrs. Blumrick moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the Memorandum of Agreement between Adam Eschborn and the Superintendent of Schools to teach an additional class beginning October 19, 2020 is approved per Attachment F of the current RHTA Agreement.

Motion carried.

Mr. Waters moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that Emma Lindke is appointed as an update assistant coach for girls' soccer for the 2020 fall sports season.

Motion carried.

Mrs. Fry moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the resignation of Nicole Zglinicki from her position of modified field hockey coach for the 2020 fall sports season is regretfully accepted.

Motion carried.

Mrs. Fry moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that Andrea Weatherbee is appointed to the position of modified field hockey coach for the 2020 fall sports season unless terminated sooner. Salary stipend of \$1,242 is 3% of Step 1 of the current RHTA Agreement.

Motion carried.

Mrs. Blumrick moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that the individuals listed are appointed as advisors for the 2020-2021 school year, unless terminated sooner. Salary stipends are based on the current RHTA Agreement:

Club	Name	Step	%	Total
8th Grade Class/Trip Advisor	Kathy Opanashuk	9	4	\$2,142
Audio Visual Production Team Member 1	Colleen Burkett	3	6	\$2,578
Audio Visual Production Team Member 2	Chris Schaus	5	6	\$2,797
Awards	Colleen Albee	10	2	\$1,097
Destination Imagination/STEAM (Elementary School)	Dan Mault	12	4	\$2,350
Destination Imagination/STEAM (Middle School)	Adam Eschborn	10	4	\$2,195

Echo	Michelle O'Connor	12	10	\$5,876
Elementary School Yearbook	Kathy Pease	12	4	\$2,350
Elementary Student Council	Bethany Andrees	1	2	\$828
FFA	Matt Sweeney	6	8	\$3,883
Freshman Class Advisor (co-advisor)	Mike Rowcroft	5	2	\$932
Freshman Class Advisor (co-advisor)	Bethany Crahen	7	2	\$1,006
Future Teachers	Debbie Cheskiewicz	4	4	\$1,786
High School Drama Club (co-advisor)	Kathy Bleiler-Dick	2	3	\$1,255
High School Drama Club (co-advisor)	Alix Gilman	3	3	\$1,289
High School Student Council	Doug Meyer	12	10	\$5,876
Junior Class Advisor (co-advisor)	Matt Sweeney	3	2	\$859
Junior Class Advisor (co-advisor)	Nicole Zglinicki	3	2	\$859
Middle School Drama Club (co-advisor)	Adam Eschborn	4	2	\$893
Middle School Drama Club (co-advisor)	Missy Barth	3	2	\$859
Middle School Foreign Language Club	Karen Morris	12	4	\$2,350
Middle School Literacy Club	Kelly Cousins	2	2	\$836
Middle School Newspaper	Lori Nasca	12	6	\$3,526
Middle School Student Council (co-advisor)	Mike Rowcroft	3	3	\$1,289
Middle School Student Council (co-advisor)	Missy Barth	3	3	\$1,289
Middle School Yearbook	Sara Austin	6	4	\$1,942
National Honor Society	Amy Tinkham	1	2	\$828
National Jr. Honor Society	Theresa Godfrey	10	2	\$1,097
Rocket Club	Bruce Matthews	12	4	\$2,350
Safety Patrol	Melanie Stolzenberg	1	2	\$828
Scope	Kelly Cousins	3	10	\$4,297
Senior Class Advisor (co-advisor)	Mike Rowcroft	5	2	\$932
Senior Class Advisor (co-advisor)	Bethany Crahen	7	2	\$1,006
Sophomore Class Advisor	Michele Parker	12	4	\$2,350

Motion carried.

Mr. Waters moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 24, 2021 unless terminated sooner:

Non-Certified Teacher - Kathy Dudley, Cammy DiMayo, Malissa Maines; Clerical - Rhonda Hutchinson; Cleaner - James Johnson

Motion carried.

Mr. Waters moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the following are approved as student teachers at the elementary school January 4 through March 5, 2021:

<u>Student Teacher</u>	<u>Cooperating Teacher</u>	<u>College</u>
Margaret Foley	Ms. Schultz - Grade K	UB
Kayla Laurey	Mrs. Busch - Grade PK	UB
Pantea Goshtab	Mrs. Stolzenberg - Grade 4	UB
Delaney Draper	Mrs. Johnson - Spec Ed	Keuka

Motion carried.

Mr. Waters moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that Karli Leggett is approved as a speech-language clinical practicum student. Ms. Leggett's practicum will occur from October 19, 2020 through December 17, 2020 and will be under the supervision of Maureen Quinn, speech therapist.

Motion carried.

Mr. Waters moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the resignation for the purpose of retirement from Maureen Quinn from her position of speech therapist is regrettably accepted effective July 1, 2021.

Motion carried.

BUSINESS AND FINANCE

Mrs. Choate moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the items presented as surplus or obsolete are approved to be recycled or sent to auction per policy #5250 Sale and Disposal of School District Property:

ITEM	DESCRIPTION	QUANTITY
Piano	Baldwin piano and bench	3
Piano	Everett piano and bench	1

Motion carried.

Mr. Waters moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that the financial statements for the fiscal year ending June 30, 2020, as prepared by Lumsden & McCormick, LLP, and as recommended by the Audit Committee, be accepted.

Motion carried.

Mr. Waters moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the Corrective Action Plan for the 2019-2020 Year-End Financial Audit is approved.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the change orders summarized below are approved: EC-001 CO #1 Increase \$ 1,514 EC-002 CO #2 Increase \$ 1,330 EC-003 CO #3 Increase \$ 4,066 EC-004 CO #4 Increase \$ 2,908 EC-005 CO #5 Increase \$ 2,510 EC-006 CO #6 Increase \$ 543 PC-001 CO #1 Increase \$ 837 PC-002 CO #2 Increase \$25,539 PC-003 CO #3 Increase \$ 896 PC-004 CO #4 Increase \$ 958 SC-001 CO #1 Increase \$ 1,668 SC-002 CO #2 Increase \$ 16,491 SC-003 CO #3 Increase \$ 4,925 SC-

004 CO #4 Increase \$ 12,333 SC-005 CO #5 Increase \$ 16,351 SC-006 CO #6 Increase \$ 8,080
SC-007 CO #7 Decrease \$ 2,380 SC-008 CO #8 Decrease \$14,000 SC-009 CO #9 Decrease \$
4,230 GC-003 CO #3 Decrease \$24,227 RC-001 CO #1 Decrease \$ 3,190
Motion carried.

Mrs. Blumrick moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the Agreement with Newfane CSD for Special Education services is approved.
Motion carried.

Mr. Waters moved, seconded by Mr. Snyder, upon the recommendation of the Superintendent, that the donation of chemistry lab supplies (glassware) valued at approximately \$10,000 is gratefully accepted.
Motion carried.

Mr. Owen moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, to approve the following SEQRA resolution:

STATE ENVIRONMENTAL QUALITY REVIEW ACT RESOLUTION FOR
ROYALTON-HARTLAND CENTRAL SCHOOL DISTRICT –
HIGH SCHOOL FOOD SCIENCE LABS RENOVATION

WHEREAS, the Royalton-Hartland Central School District (the “District”) Board of Education is proposing the following Scope of Work to be completed: At the District’s High School, located at 54 State Street in Middleport, New York, the following items are proposed: Removal of non-original interior partition and shelving; Removal of non-original exterior windows and replacement with an overhead door (location originally had an overhead door); Removal of miscellaneous electrical and plumbing devices no longer in use; Alteration including new food prep work stations, appliances, and dishwashing areas; Alterations to mechanical, electrical, and plumbing systems associated with food prep, instruction, and sanitation in the Small Animal Care, Food Science, and Agricultural Science rooms

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects, engineers, and environmental specialists with respect to classification of the action in accordance with the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR part 617.5(c), which reads as follows: (1) maintenance or repair involving no substantial changes in an existing structure or facility (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 of this Part (10) routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings

WHEREAS, the proposed project is a Type II action meeting at least one of the aforementioned Type II criteria, WHEREAS, Type II actions have been determined not to have a significant impact on the environment and are not subject to review under SEQRA, now therefore;

BE IT RESOLVED, no further action is required by the Royalton-Hartland Central School District Board of Education with regard to SEQRA for this Type II action.

Motion carried.

Mr. Snyder moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the budget transfers dated July 1, 2020 through September 30, 2020 are approved.

Motion carried.

Mr. Snyder moved, seconded by Mr. Owen, to approve the following Opt-In Agreement with Erie 1 BOCES:

This Education Law 2-d Opt-In (“Opt-In”) is executed and entered into as of the date of execution specified below (“Effective Date”), by the School District identified below (“District”). The existing agreement with Erie 1 BOCES and Google will expire on June 30, 2023.

WHEREAS, Google LLC (“Vendor”), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service (“TOS”) entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services (“Erie 1 BOCES”), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement (“Agreement”) in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,

WHEREAS, District wishes to become party to the Agreement;

NOW THEREFORE, District attests and agrees as follows:

1. District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement;
2. District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.

3. By executing this Opt-In, District agrees to be bound by and to comply with the terms of the Agreement.

EXECUTED:

DISTRICT: Royalton-Hartland Central School District

EXECUTED BY: _____

NAME: Dr. Hank Stopinski

TITLE: Superintendent of Schools

DATE: October 14, 2020

Motion carried.

BOARD ITEMS

Mrs. Blumrick moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the notes from the September 9, 2020 Facilities Committee meeting are approved.

Motion carried.

Mr. Owen moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the minutes from the September 17, 2020 Audit Committee meeting are approved.

Motion carried.

POLICY

The Board had a first reading of Policy 3520 Extraordinary Circumstances, Policy 6570 Remote Working and Policy 7170 Remote Learning.

The Policy Committee will meet on October 28, 2020 to make any revisions to these policies and bring them back to the full Board at the November 18, 2020 meeting.

SUPERINTENDENT'S REPORT/INFORMATION

Information: 1. July and August 2020 Revenue Status Report; July and August 2020 Check Warrant; July and August 2020 Treasurer's Report; Letter from Taxpayers regarding June 9, 2020 Voting Process; ASBO and NYSSBA Research Report "A Lost Generation? The Impact of State Aid Cuts and COVID-19 on Students"; September 28, 2020 Safety Committee Minutes; Strategic Planning Memo

The Superintendent thanked Mrs. Alterio for the tour of the Middle School earlier; spoke about the Strategic Plan timeline; the Administration is monitoring student data to determine what supports are still needed which may include bringing some students back four days per week; impressed that the Roy-Hart student-athletes are following the rules regarding face masks, distancing, etc.; he met (virtually) with the administrators, building secretaries, school nurses and school counselors to prepare for a potential positive COVID test of our students or staff.

PUBLIC FORUM

There were no comments.

Mr. Brigham moved, seconded by Mrs. Fry, to go into an executive session for a contractual issue.

Motion carried.

The Board entered executive session at 7:15 p.m.

At 8:30 p.m. the Board returned to an open session and adjourned the meeting.

The meeting adjourned at 8:30 p.m.

Marjorie Masters
District Clerk