

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
Royalton-Hartland Central School District  
Middleport, New York

August 17, 2017

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 6:30 p.m.

**CALL TO ORDER**

Present: Carol Blumrick, Board Member  
Tom Brigham, Board Member  
Carrie Choate, Board Member  
Chad Owen, Board Member  
Jason Wilhelm Board Member  
Jeffrey Waters, Vice President  
Sara Fry, President; arr. 7:55 p.m.

Also Present: Roger Klatt, Ed.D., Superintendent of Schools, Sheila Murphy, Assistant Superintendent, Daniel Grant, Business Administrator

At 6:30 p.m. Mr. Owen moved, seconded by Mr. Wilhelm, to go into an executive session to discuss the personnel items on the agenda.

Motion carried.

At 6:50 p.m. Mr. Wilhelm moved, seconded by Mr. Brigham, to end the executive session.

Motion carried.

Vice President Jeffrey Waters welcomed visitors and led the audience in the Pledge of Allegiance.

**PRESENTATION(S)**

- 2017-2018 Professional Development Plan/Continuing Teacher and Leader Education – Sheila Murphy, Assistant Superintendent
- Mental Health Counseling Satellite Service – Jessica Beal, Administrative Intern

**STANDING RESOLUTIONS**

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the minutes of the reorganization and regular meeting of July 13, 2017 and the special meeting of August 3, 2017 are approved.

Motion carried.

**EDUCATIONAL ITEMS**

Mr. Wilhelm moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the request from the 8<sup>th</sup> grade class to go on an overnight/out-of-state field trip to Gettysburg PA and Washington DC on April 24 through April 27, 2018 is approved as presented.

Motion Carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that the Professional Development Plan/Continuing Teacher and Leader Education for the 2017-2018 school year is approved as presented.

Motion carried.

#### PERSONNEL ITEMS

Mrs. Choate moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that Ken Jones is appointed as an unpaid assistant girls varsity soccer coach for the 2017 fall sports season.

Motion carried.

Mrs. Choate moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the following individuals are appointed as advisors for the 2017-2018 school year. This appointment and payment of stipend is contingent upon the completion of all required paperwork during and at the end of the school year and agreeing to abide by the "Co-Curricular Activities Guidelines and Procedures". Salary stipend is based on the current RHTA agreement:

NAME	CLUB	STEP	%	TOTAL
Chris Schaus	Audio Visual	2	7	\$2,813.00
Colleen Albee	Awards Committee	7	1	\$ 484.00
Chris Schaus	Drama Club	1	5	\$1,990.00
Michelle O'Connor	Echo	12	10	\$5,647.00
Karen Morris	MS Foreign Language Club	12	3	\$1,694.00
Debbie Cheskiewicz	Future Teachers	1	3	\$1,194.00
Matt Sweeney	FFA	3	7	\$2,891.00
Chris Smith	Yorkers	11	4	\$2,182.00
John Reith	Scholastic Bowl	12	1	\$ 565.00
Mike Rowcroft	Senior Class Co-Advisor	2	1.5	\$ 603.00
Bethany Crahen	Senior Class Co-Advisor	4	1.5	\$ 644.00
Michelle Parker	Junior Class Advisor	12	4	\$2,259.00
Colleen Albee	Sophomore Class Advisor	2	1	\$ 402.00
Mike Rowcroft	Freshman Class Co-Advisor	2	.5	\$ 201.00
Bethany Crahen	Freshman Class Co-Advisor	4	.5	\$ 215.00
Kathleen Opanashuk	8 <sup>th</sup> Grade Class/Trip Advisor	6	2	\$ 933.00
Chris Smith	Scope	10	10	\$5,274.00

Sara Austin	MS Yearbook Co-Advisor	3	2	\$ 826.00
Adam Eschborn	MS Yearbook Co-Advisor	6	2	\$ 933.00
Kathy Pease	ES Yearbook	9	3	\$1,544.00
Angela Robida	National Honor Society	2	2	\$ 804.00
Theresa O'Brien	National Jr. Honor Society	7	1	\$ 484.00
Doug Meyer	Student Council	12	10	\$5,647.00
Lori Nasca	MS Newspaper	11	4	\$2,182.00
Jessica Bell	MS Student Council	2	3	\$1,206.00
Bruce Matthews	Rocket Club	12	4	\$2,259.00
Michele Parker	S.A.D.D.	9	3	\$1,544.00
Kathy Bleiler-Dick	Musical - Director	1	7	\$2,786.00
Kathy Pease	Musical - Vocal Director	12	4	\$2,259.00
Gerry Bacon	Musical - Pit Orchestra	12	5	\$2,824.00
Heather Pedini	Musical – Set Design	2	3	\$1,206.00
Heather Pedini	Musical – Stage Crew	1	4	\$1,592.00
Gerry Bacon	Band - High School	12	6	\$3,388.00
Gerry Bacon	Band - 7/8	12	4	\$2,259.00
Mary Bradfuhrer	Band – 5/6	5	4	\$1,792.00
Paul Monaco	Orchestra - High School	12	6	\$3,388.00
Paul Monaco	Orchestra - Middle School	12	4	\$2,259.00
Dan Mault	Destination Imagination ES	9	3	\$1,544.00
Adam Eschborn	Destination Imagination MS	7	3	\$1,451.00
Debbie Cheskiewicz	Destination Imagination HS	2	3	\$1,206.00
Janice McKinney	MS Choral Advisor	8	4	\$2,010.00
Kathy Bleiler-Dick	HS Choral Advisor	1	6	\$2,388.00
Jan Cilip	Safety Patrol	12	2	\$1,129.00

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Gloria Patronski of Lockport is appointed to the twelve-month probationary position of part-time food service helper at a salary of \$10.00 per hour.

Motion carried.

Mrs. Choate moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 21, 2018 unless terminated sooner. All have been previously approved by the Board of Education and have expressed interest in returning for the 2017-2018 school year:

Certified Teacher

Jessica Annable  
Ashley Austin  
Nicole Buhr  
Brandon Burgess  
Jennifer Cilip  
Rebecca Cooner  
Rebecca Dillon  
Marilyn Donovan  
Frederick Fierch  
Aileen Hinton  
Cheryl Hughes  
Nicole Huntington  
Catherine Joynt  
Matthew Kanaley  
Julie Luce  
Diana Moore  
Wendy O'Hearn  
Gilbert Pease  
Robert Pegan  
Danielle Pierce  
Stephanie Pierce  
Deborah Rey  
Kelsey Rising  
Kirsten Rodgers  
Derek Schalk  
Ken Snyder  
Cade Staines  
Patricia Turner  
Jennifer Walter  
Katherine Weber  
Erik Wehling  
Cheryl Wentland  
Kathryn Whalen

Non-Certified Teacher

Kathy Barker  
Tatiana Brewer  
Ryan Carberry  
Barbara Colley

Kaitlyn Coons  
Jennifer Dinieri  
Jacoba Disinger  
Cheryl Ditullio  
Dana Dwyer  
Deanna Flanigan  
Penny Glena  
Shawn Hughes  
Christopher Jeurgens  
Darian Kinney  
Mary Kofahl  
Walter Kujawa  
Melissa Lindke  
Allison Luckman  
Christina Maynard  
Calli Neadow  
Joseph Pawlak  
Casey Pearl  
Emily Plewniak  
Elizabeth Ragonese  
Brooke Robinson  
Barry Rogenmose  
Rebekah Ronson  
Elizabeth Ruth  
Andrea Santos  
Linda Schifferle  
Linda Schrader  
Julie Shaffer  
Jamie Simons  
Susan Spicer  
Carol Steblein-Little  
Rosemary Stephens  
Amber Stiller  
Stephanie Szklany  
Sarah Tibbs  
Genie Trombley  
Debra Van Dusen  
Elizabeth Wheeler

Teacher Aides

Kathy Barker  
Andrea Degenhardt  
Cheryl Ditullio  
John Earl  
Lee Fry  
Janet Howell  
Linda Johnson  
Walter Kujawa  
Kelly Murphy  
Kari Owen  
Casey Pearl  
Andrea Santos  
Linda Schifferle  
Julie Shaffer  
Susan Spicer  
Jeffrey Strothmann  
Genie Trombley  
Sandra Wesolek

Monitor

Kathy Barker  
Cheryl Ditullio  
Brenda Fearby  
Lee Fry  
Linda Johnson  
Walter Kujawa  
Andrea Santos  
Linda Schifferle  
Susan Spicer  
Jeffrey Strothmann  
Genie Trombley  
Sandra Wesolek

Clerical

Cheryl Ditullio  
Robin Dodge  
Natalie Heschke  
Deanna Kuchey  
Rebecca Moore  
Linda Schifferle

Nurse  
Lindsay Eaton

Kathleen Pflaumer-Bush  
Janine Staines  
Diana Stanczyk

Food Service Helper  
Julie Shaffer

Motion carried.

Mr. Owen moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 21, 2018 unless terminated sooner:

Certified Teacher  
Deborah Holahan, Middleport

Nurse  
Heather Rhinehart, Gasport

School Monitor  
Ashley Crosby, Middleport  
Kandi Mathews, Gasport

Non-Certified Teacher  
Amanda Lunden, Middleport  
Andrea Degenhardt, Middleport  
Bridget Nugent, Newfane  
Joseph Budnack, Newfane

Teacher Aide  
Amanda Redenbach, Lockport  
Andrea Degenhardt, Middleport  
Bridget Nugent, Newfane  
Joseph Budnack, Newfane  
James Stiles, Gasport

Amanda Redenbach, Lockport  
Andrea Degenhardt, Middleport  
Bridget Nugent, Newfane  
Joseph Budnack, Newfane  
James Stiles, Gasport

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the resignation for the purpose of retirement from Tina Reinhardt is regrettably accepted effective August 28, 2017.  
Motion carried.

Mr. Brigham moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the request from Kate Rohring for an unpaid child-rearing leave from September 1, 2017 through June 30, 2018 is approved.  
Motion carried.

Mr. Owen moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that Cheryl Wentland is appointed as a long-term substitute teacher effective September 5, 2017 through June 22, 2018.  
Motion carried.

Mr. Brigham moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Kaitlyn Norwich of Gasport is appointed to a twelve-month probationary position as a part-time school monitor. Salary of \$12.89 per hour is based on the current contract between the District and the CSEA Classified Employees Association.  
Motion carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Jamie Capen of Middleport is appointed to a twelve-month probationary position as a full-time school monitor. Salary of \$12.89 per hour is based on the current contract between the District and the CSEA Classified Employees Association.

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Michelle Hagen of Gasport is appointed to a twelve-month probationary position as a teacher aide. Salary of \$14.94 per hour is based on the current contract between the District and the CSEA Classified Employees Association.

Motion carried.

#### BUSINESS/FINANCIAL ITEMS

Mrs. Choate moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that the following change orders associated with the current \$2.5M capital improvement project are approved:

<b>Number</b>	<b>Contractor</b>	<b>Amount</b>
EC-001	Concord Electric Corp.	Decrease \$46,642.70
GC-001	R.B. Mac Construction	Increase \$11,409.00
MC-001	Mollenberg Betz Inc.	Increase \$17,535.00
MC-002	Mollenberg Betz Inc.	Increase \$15,645.00
MC-003	Mollenberg Betz Inc.	Decrease \$6,011
PC-001	Mollenberg Betz Inc.	Decrease \$35,604.00

Motion carried.

Mr. Brigham moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the meal prices for the 2017-2018 school year are as follows:

Lunch	\$1.90
Breakfast	\$1.20

Motion carried.

Mr. Owen moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the Agreement between the District and FSST.CORP for athletic trainer services is approved and the Superintendent is authorized to sign the same.

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that the tax warrant for the 2017-2018 fiscal year is approved as presented.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the safety plans for the high school, middle school and elementary school are approved.

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that the district wide safety plan is approved as presented.

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that the proposed hosting of a mental health satellite service is approved.  
Motion carried.

#### POLICY

The Board held a first reading of revisions to policy #5660 School Food Service Program (Lunch and Breakfast). Mr. Wilhelm moved, seconded by Mrs. Choate to waive a second reading and complete the adoption of the proposed policy.  
Motion carried.

#### BOARD ITEMS

Mr. Wilhelm asked for an update on the internet café and the installation of the sound board in the auditorium.

#### SUPERINTENDENT INFORMATION/ADMINISTRATIVE REPORTS

CPSE/CSE Recommendations; Administrative Intern activities summary.

The Superintendent invited the Board to attend Opening Day for staff on September 5; shared that the electricity will be out at the middle and elementary schools from August 24 through possibly September 4; an Administrative Retreat to Niagara Falls.

#### EXECUTIVE SESSION

At 7:55 p.m. Mrs. Choate moved, seconded by Mr. Brigham, to go into an executive session to discuss collective bargaining negotiations.  
Motion carried.

The Board entered executive session at 7:55 p.m.

At 9:00 p.m. Mr. Owen moved, seconded by Mr. Waters, to end the executive session and that the meeting adjourns.  
Motion carried.

The meeting adjourned at 9:00 p.m.

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Marjorie Masters  
District Clerk