

MINUTES OF THE REORGANIZATION AND REGULAR MEETINGS  
OF THE BOARD OF EDUCATION  
Royalton-Hartland Central School District  
Middleport, New York

July 1, 2013

The reorganization meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 7:35 p.m.

ROLL CALL

Present: Keith Bond, Board Member  
Daniel Bragg, Board Member  
Sara Fry, Board Member  
Sandra Hoerner, Board Member  
Kenneth Koch, Board Member  
Patricia Riegler, Board Member  
Absent: Jeffrey Waters, Board Member

OATH(S) OF OFFICE

The Oath of Office was administered to newly elected Board Member Sara Fry, re-elected Board Member Daniel Bragg and Superintendent of Schools, Roger Klatt.

APPOINT DISTRICT CLERK

Mr. Bond moved, seconded by Mrs. Hoerner, that the Board of Education appoints Marjorie Masters as District Clerk for the 2013-2014 school year at a stipend of \$4,699.

6 yes/1 absent (Waters)

Motion carried.

ELECTION OF OFFICERS

Mr. Bond moved, seconded by Mr. Koch, to nominate Mrs. Riegler as President of the Board of Education for the 2013-2014 school year.

Mrs. Fry moved, seconded by Mrs. Riegler, to nominate Mr. Bragg as President of the Board of Education for the 2013-2014 school year.

There were no other nominations.

Voting for Mrs. Riegler: Mr. Bond, Mr. Koch, Mrs. Hoerner, Mrs. Riegler and Mr. Bragg

Voting for Mr. Bragg: Mrs. Fry

Mrs. Riegler was declared President of the Board of Education and took the Oath of Office.

Mr. Koch moved, seconded by Mrs. Hoerner, to nominate Mr. Bragg as Vice President of the Board of Education for the 2013-2014 school year. There were no other nominations.

Mr. Bragg was declared Vice President of the Board of Education and took the Oath of Office.

#### APPOINTMENTS

Mr. Bragg moved, seconded by Mr. Koch, to appoint Roger Klatt as Chief Executive Officer of the Board of Education.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, to appoint the Superintendent of Schools and the Business Administrator to serve as District Clerk Pro-Tem in the absence of the District Clerk.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner to appoint Carol Boardway as District Treasurer.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, to appoint Kelly Griffith as Deputy Treasurer with no additional compensation.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, to appoint Kelly Griffith as Tax Collector of the school district at a stipend of \$2,850.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, to appoint:

Beth Nichter as Central Treasurer of the Extra-Classroom Activity Funds at a stipend of \$2,200;

Sandy Kress as Claims Auditor at a stipend of \$6,000.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, to appoint:

Sandy Kress as Faculty Auditor of the Extra-Classroom Activity Funds with no additional compensation;

The Chief Faculty Counselors of the Extra-Classroom Activity Funds with no additional compensation: High School – High School Principal; Middle School - Middle School Principal; Elementary School – Elementary School Principal.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Bond, to appoint:

Kathy Polka as the coordinator of substitute teachers at a stipend of \$5,300;

The auditing firm of Lumsden & McCormick, LLP to conduct the district's annual external audit (for fiscal year ending June 30, 2014).

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Bond, to approve the following resolution:

RESOLVED, that the Board of Education appoints Kelly Griffith as Purchasing Agent for the 2013-2014 school year, and

BE IT FURTHER RESOLVED, that Kelly J. Griffith shall be authorized to purchase, procure, store and distribute all supplies and equipment for which appropriations have been made with due regard for existing law, economy and efficiency and the needs of the school district, and

BE IT FURTHER RESOLVED, that Kelly J. Griffith be and hereby is authorized to execute in the name of the Board of Education any and all documents, contracts, orders or other instruments necessary to carry out the intent of this resolution.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, to appoint:

Marjorie Masters as Records Access/Management Officer with no additional compensation; Hodgson Russ, LLP; Ferrara, Fiorenza, Larrison, Barrett & Rietz, LLP; Orrick, Herrington & Sutcliff, LLP and Orleans/Niagara BOCES as legal counsel;

The High School Principal, the Middle School Principal and the Elementary School Principal as Attendance Officers for their respective buildings with no additional compensation.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, to appoint:

Orleans/Niagara BOCES Occupational Education Advisory Council as the official Advisory Council for the Royalton-Hartland Central School District;

The Business Administrator as representative to the Board of Directors for the Healthcare Plan.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, to appoint:

The Director of Operations/Facilities as the Asbestos Hazard Emergency Response Act (AHERA) Local Educational Agency (LEA) Designee with no additional compensation;

The Director of Operations/Facilities as Integrated Pest Management (IPM) Coordinator with no additional compensation.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Bond, to appoint:

The School Psychologists to serve as Alternate Chairpersons for the Committee on Pre-School Special Education (CPSE) and the Committee on Special Education (CSE) in the absence of the Chairperson with no additional compensation;

The Superintendent of Schools as Title IX/Section 504/ADA Compliance Officer with no additional compensation.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, to appoint:

Dignity Act Coordinators with no additional compensation: High School – High School Principal; Middle School - Middle School Principal; Elementary School – Elementary School Principal; District-wide – Assistant Superintendent for Instructional Services;

The Assistant Superintendent for Instructional Services as Liaison for Homeless Children and Youth with no additional compensation.

6 yes/1 absent (Waters)

Motion carried.

#### AUTHORIZATIONS

Mr. Bragg moved, seconded by Mrs. Hoerner, to authorize the School District Treasurer (or in the Treasurer's absence, the Deputy Treasurer) to open and keep an account of deposit with the official depositories to be named by this Board of Education in the name of and for the use of the Royalton-Hartland Central School District, Niagara County, Middleport, New York, and the purpose to execute any depositories' signature cards, deposit agreements and other documents requested by said depositories, to deposit with them all monies, drafts, checks, acceptances and other evidences of indebtedness which may now or hereinafter come into the Treasurer's possession, and the said depositories are hereby authorized to make payment from funds of the Royalton-Hartland Central School District on deposit with them, upon and according to the check draft, note, or other acceptances of this district, signed by the Officers of the School District as designated by the Board of Education.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mr. Bond, to authorize:

The District Treasurer, School Business Administrator, Deputy Treasurer, Assistant Superintendent for Instructional Services and Superintendent of Schools to sign all checks of the school district, either manually or electronically;

The District Treasurer, School Business Administrator, Deputy Treasurer, and Superintendent of Schools as the officials authorized to make bank transfers of school district monies.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, to authorize:

The Superintendent of Schools as the official authorized to make investments of school district monies;

The bonding of the Superintendent of Schools, School Business Administrator, District Treasurer, Deputy Treasurer, District Clerk, Central Treasurer and Tax Collector.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, to authorize:

The establishment of the following petty cash funds:

<u>Amount and Location</u>	<u>Custodian</u>
\$100 District Office	District Clerk
\$50 High School Office	High School Principal
\$50 Middle School Office	Middle School Principal
\$50 Elementary School Office	Elementary School Principal

The Superintendent of Schools to approve Budget Transfers in accordance with Section 170.2 of the Commissioner's Regulations.  
6 yes/1 absent (Waters)  
Motion carried.

Mr. Bond moved, seconded by Mr. Bragg, to authorize:

The Superintendent of Schools, or in his absence, the Business Administrator, to certify payrolls of the school district;

The Superintendent of Schools to approve the use of school facilities by outside organizations.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Koch moved, seconded by Mr. Bond, to authorize:

The Superintendent of Schools to approve faculty and staff conference requests in accordance with budget appropriations; the President of the Board to approve the Superintendent of Schools conference requests in accordance with budget appropriations; the President of the Board to approve Board Member conference requests in accordance with budget appropriations.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Koch moved, seconded by Mr. Bond to approve the following resolution:

WHEREAS, it is the plan of a number of public school districts in Western New York to bid jointly: art supplies; general office and school supplies; medical supplies; physical education and athletic supplies; chlorine and swimming pool supplies; custodial supplies; toner cartridges; fuel oil and gasoline; trash/recycling; fire extinguisher and fire systems inspections; backflow prevention and emergency generator inspection and preventive maintenance service; and other commodity groupings as they become available; and

WHEREAS, the Royalton-Hartland Central School District wishes to participate in the cooperative bidding program through Orleans/Niagara BOCES, Erie II BOCES, Erie 1 BOCES, and other New York State BOCES that will be drafting specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education and making a recommendation thereon; therefore,

BE IT RESOLVED, that the Royalton-Hartland Central School District Board of Education authorizes the above-mentioned program(s) to represent it in all matters leading up to the entering into a contract for the purchase of the above-mentioned goods and services; and,

BE IT FURTHER RESOLVED, that the Royalton-Hartland Central School District Board of Education agrees (1) to abide by majority decision of the participating district on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the group; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, to authorize:

The Superintendent of Schools, or his designees, to apply for State and Federal Grants in Aid;

The Superintendent to send letters of reasonable assurance of continuing employment to teachers, substitute teachers, non-instructional staff, substitute non-instructional staff and administrators whom the District intends to employ during the 2014-2015 school year for the purpose of complying with the Unemployment Insurance Amendments of 1976.

6 yes/1 absent (Waters)

Motion carried.

#### DESIGNATIONS

Mr. Koch moved, seconded by Mr. Bragg, to designate:

The official depositories of the Royalton-Hartland Central School District:

<u>BANK NAME</u>	<u>MAXIMUM DEPOSIT AMOUNT (per GML Section 10(2))</u>
Key Bank :	\$10,000,000
First Niagara Bank:	\$10,000,000

Fiscal Advisors, Inc., of Syracuse, New York, as Municipal Bond Consultant at a fee to be agreed upon for each bond/note issue.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mr. Koch, to designate:

The Superintendent of Schools as the educational official to receive court notification regarding a student's sentence/adjudication in certain criminal cases and juvenile delinquency proceedings;

The Lockport Union-Sun & Journal and the Medina Journal-Register as the official newspapers of the school district and the Buffalo News as an alternate in the event that either the Lockport or the Medina newspaper is no longer available;

The Board President to appoint Impartial Hearing Officers on behalf of the Board.

6 yes/1 absent (Waters)

Motion carried.

#### OTHER ITEMS

Mr. Koch moved, seconded by Mr. Bond, to establish:

The mileage reimbursement rate at the current IRS rate;

The rate schedule for substitutes:

Certified Teachers	\$78.00/day
Non-Certified Teachers	\$60.00/day
Clerical	minimum wage
Sub Cleaners	minimum wage
Aides/Monitors	minimum wage
RN	\$20.00/hour

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mr. Bragg, that all Board Policies are readopted and in effect during the 2013-2014 school year.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mr. Bragg, that the Organizational Chart is approved.

6 yes/1 absent (Waters)

Motion carried.

#### BOARD ITEMS

Mr. Koch moved, seconded by Mrs. Hoerner to establish the meetings of the Board of Education to be held at 7:00 p.m. on the last Wednesday of each month (unless otherwise noted) during the 2013-2014 school year according to the following schedule:

July 25, 2012	Regular Meeting (Thursday)
August 28, 2013	Regular Meeting
September 25, 2013	Regular Meeting
October 30, 2013	Regular Meeting
November 20, 2013	Regular Meeting (3 <sup>rd</sup> Wednesday)
December 18, 2013	Regular Meeting (3 <sup>rd</sup> Wednesday)
January 29, 2014	Regular Meeting
February 26, 2014	Regular Meeting
March 26, 2014	Regular Meeting
April 22, 2014	Regular Meeting (Tuesday 7:00 a.m. @ Elem School)
April 30, 2014	Regular Meeting
May 7, 2014	Budget Hearing/Regular Meeting (1 <sup>st</sup> Wednesday)
May 20, 2014	Budget Vote/Regular Meeting
May 28, 2014	Regular Meeting
June 25, 2014	Regular Meeting

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mr. Bragg, to appoint the Board President as the liaison to the Wilmot Fund.

6 yes/1 absent (Waters)

Motion carried.

Mrs. Hoerner moved, seconded by Mr. Bond, to appoint Sara Fry as Delegate to the New York State School Boards Association's (NYSSBA) Annual Convention and to appoint Ken Koch as alternate.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, to appoint Jeffrey Waters as representative to the Rural Schools Association and to appoint Ken Koch as alternate for the 2014-2015 school year.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, that the Board of Education holds membership in the Niagara-Orleans School Boards Association (NOSBA) for the 2013-2014 school year and that Susan Hughes is appointed as the Board's representative to the Association.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner to approve the following resolution for the 2013-2014 school year:

RESOLVED, that the Board of Education accepts the following resolution providing for defense and indemnification of members of the Board of Education, Superintendent of Schools and Administrators of the Royalton-Hartland Central School District in civil actions or proceedings arising out of any alleged act or omission which occurred or allegedly occurred while acting within the scope of his/her duties:

WHEREAS members of the Board of Education, district supervisory personnel, superintendent and administrators are or may be subject to civil actions or proceedings in their individual capacity on account of acts performed within the scope of their duties; and

WHEREAS to provide for shifting the cost of the defense and indemnification of such civil actions or proceedings from the school board member, superintendent or administrator to the district in general it is resolved as follows pursuant to Public Officers Law §18:

The Royalton-Hartland Central School District shall, upon compliance by the school board member, superintendent or administrator with the provisions hereof, provide for the defense of the board member, superintendent or administrator in any civil action or proceeding, state or federal, arising out of any alleged act or omission which occurred or allegedly occurred while the board member, superintendent or administrator was acting within the scope of his/her duties. This duty to provide for a defense shall not arise where such civil action or proceeding is brought by or at the behest of the school district.

The board member, superintendent or administrator shall be entitled to be represented by private counsel of choice in any civil action or proceeding whenever the chief legal officer or other counsel designated by the school district determines that a conflict of interest, or otherwise by a special proceeding, determines that a conflict of interest exists and that the board member, superintendent or administrator are entitled to be represented by counsel of his/her choice.



Any dispute with respect to representation of multiple employees or the amount of litigation expenses or the reasonableness of attorney's fees shall be resolved by the court upon motion or by way of special proceedings.

The school district shall indemnify and save harmless the school board members, superintendent and administrator in the amount of any judgment obtained in state or federal court, or in the amount of any settlement of a claim, provided that the act or omission from which such judgment or claim arose occurred while the board member, superintendent or administrator was acting within the scope of his/her duties; provided further that in the case of any settlement, the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of settlement by the school district.

The duty to indemnify and save harmless prescribed by this resolution shall not arise where the injury or damage resulted from intentional wrong doing or recklessness on the part of the board member, superintendent or administrator.

The duty to indemnify and save harmless does not include punitive or exemplary damages, fines, penalties, or money recovered from an employee pursuant to §51 of the General Municipal Law; provided, however, that the school district shall indemnify and save harmless the board member, superintendent or administrator in the amount of costs, attorney's fees, damages, fines or penalties which may be imposed by reason of adjudication that said board member or employee, acting within the scope of his/her employment or duties, has violated a prior order, judgment, consent decree or stipulation of settlement entered in any court of this state or of the United States.

The duty to defend or indemnify and save harmless shall be conditioned upon delivery by the board member, superintendent or administrator to the chief school officer of a written request to provide for his/her defense together with the original or copy of the summons, complaint, process, notice, demand or pleading within ten (10) days after he/she is served with such document, and the full cooperation of the board member, superintendent or administrator in the defense of such action or proceeding and in the defense of any action against the school district is based upon the same act or omission and in the prosecution of any appeal.

The chief school officer is hereby authorized and empowered to purchase insurance against liability imposed by the provisions of this resolution, subject to approval of the Board of Education. Benefits accorded hereunder supplement benefits conferred by any other provisions of law or rule.

Except as hereinabove stated, the provision of §18 of the Public Officers Law shall govern the defense, indemnification and save harmless provisions applicable to board members, the superintendent and administrators of the Royalton-Hartland Central School District.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mr. Bond, to close the 2013-2014 reorganization meeting and open a regular meeting.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mr. Koch to call an executive session to discuss matters leading to the appointment of a particular person.

6 yes/1 absent (Waters)

Motion carried.

The Board went into executive session at 8:10 p.m.

Mr. Bragg moved, seconded by Mr. Bond, to end the executive session and return to the regular meeting.

6 yes/1 absent (Waters)

Motion carried.

#### STANDING RESOLUTIONS

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the minutes of the regular meeting of June 11, 2013 be approved.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the recommendations from the CPSE meetings of June 14, 2013 and the CSE meetings of May 14, June 5, 13, 18 and 19, 2013 be approved.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the May 2013 Budget Transfers be approved.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the May 2013 Appropriation Status Report be approved.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mr. Bragg, upon the recommendation of the Superintendent, that the May 2013 Student Activity Report be approved.

6 yes/1 absent (Waters)

Motion carried.

#### EDUCATIONAL ITEMS

Mr. Koch moved, seconded by Mr. Bragg, upon the recommendation of the Superintendent, that the K-6 mathematics textbook/instruction resources be approved as presented.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mr. Bond, upon the recommendation of the Superintendent, that the K-6 social studies textbook/instruction resources be approved as presented.

6 yes/1 absent (Waters)  
Motion carried.

#### PERSONNEL ITEMS

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS on May 1, 2013 the Royalton-Hartland Board of Education passed a resolution to approve a Memorandum of Agreement between the Barker Central School District and the Royalton-Hartland Central School District for a Shared Superintendent of Schools pending final review of the Memorandum of Agreement by legal counsel; and

WHEREAS as of July 1, 2013 legal counsel for both school Districts have reached agreement on the terms and conditions of the Memorandum of Agreement;

THEREFORE BE IT RESOLVED, that the Board of Education hereby approves the Memorandum of Agreement to share a Superintendent of Schools with the Barker Central School District effective July 1, 2013 through June 30, 2014 and the Board President is authorized to sign the same.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the Memorandum of Agreement between the Royalton-Hartland Central School District and the Royalton Hartland Administrative Association and Sheila Murphy be approved as presented and the Superintendent of Schools and Board President is authorized to sign the same.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the Job Description for the Assistant Superintendent for Instructional Services be approved as presented.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the Memorandum of Agreement between the Royalton-Hartland Central School District and the Business Administrator is approved as presented and the Superintendent of Schools is authorized to sign the same.

6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the Memorandum of Agreement between the Royalton-Hartland Central School District and the Director of Facilities and Operations is approved as presented and the Superintendent of Schools is authorized to sign the same.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the Memorandum of Agreement between the Royalton-Hartland Central School District and the Head Maintenance Person is approved as presented and the Superintendent of Schools is authorized to sign the same.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the Memorandum of Agreement between the Royalton-Hartland Central School District and the Secretary to the Superintendent is approved as presented and the Superintendent of Schools is authorized to sign the same.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the Memorandum of Agreement between the Royalton-Hartland Central School District and the District Treasurer is approved as presented and the Superintendent of Schools is authorized to sign the same.

6 yes/1 absent (Waters)

Motion carried.

Mr. Koch moved, seconded by Mr. Bond, upon the recommendation of the Superintendent, that the resignation from Pierson Bell from his position as social studies teacher effective June 30, 2013 be regretfully accepted.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Bond, upon the recommendation of the Superintendent, that Dottie Barr is appointed to the position of girls JV soccer coach for the 2013-2014 school year. Salary stipend of \$2,850 is based on 5% of Step 15 of the current RHTA Agreement. Employment shall be effective through the end of the 2013 fall sports season unless terminated sooner.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that Erin Snyder is appointed as an unpaid assistant volleyball coach for the 2013 fall sports season.

6 yes/1 absent (Waters)

Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that Jason Zayac is appointed as an unpaid assistant cross country coach for the 2013 fall sports season.  
6 yes/1 absent (Waters)  
Motion carried.

Mr. Bragg moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that Carl Husung is appointed as an unpaid assistant soccer coach for the 2013 fall sports season.  
6 yes/1 absent (Waters)  
Motion carried.

Question: Mrs. Fry inquired why an unpaid assistant coach can't step in as head coach if the paid coach is unable or unavailable.

#### BUSINESS AND FINANCIAL ITEMS

Mr. Bond moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that Shelter Agreement between the Royaltan-Hartland Central School District and the American Red Cross is approved as presented and the Superintendent of Schools is authorized to sign the same.  
6 yes/1 absent (Waters)  
Motion carried.

#### POLICY

The Board reviewed Policy #5220 District Investments and Policy #5410 Purchasing.

#### BOARD ITEMS

Mr. Bragg – the Audit Committee met to review claims auditor report. They also met with Lumsden and McCormick regarding upcoming external audit.

A Board Retreat to discuss goals for student achievement is tentatively set for August 20 at 5:00 p.m.

#### ADMINISTRATIVE REPORTS

- May 2013 Treasurer's, Warrant and Revenue Status Report
- 3rd Annual NOSBA BBQ – July 24
- eMail from resident re: Sports Awards
- O/N BOCES Seminar for New School Board Members
- Middle School June 2013 *Roy-Hart Rumble*
- Denver Post article re: Mandarin Chinese
- NYSIR 2012 Annual Report
- Letter sent to Governor Cuomo from Senator Maziarz and Assemblywoman Corwin regarding FMC remediation in the Village of Middleport

#### PUBLIC FORUM

There were no comments

Mr. Koch moved, seconded by Mr. Bond, to go into an executive session to discuss a student matter.  
6 yes/1 absent (Waters)

Motion carried.

The Board went into an executive session at 9:05 p.m.

Mr. Koch moved, seconded by Mr. Bragg, to end the executive session.

6 yes/1 absent (Waters)

Motion carried.

The Board returned to open session at 9:15 p.m.

Mr. Koch moved, seconded by Mr. Bragg that the meeting adjourns.

6 yes/1 absent (Waters)

Motion carried.

The meeting adjourned at 9:15 p.m.

---

Marjorie Masters

District Clerk