

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
Royalton-Hartland Central School District
Middleport, New York

January 18, 2018

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 5:55 p.m.

CALL TO ORDER

Present: Carol Blumrick, Board Member
Tom Brigham, Board Member
Carrie Choate, Board Member
Chad Owen, Board Member
Jason Wilhelm Board Member
Jeffrey Waters, Vice President
Sara Fry, President

Also Present: Roger Klatt, Ed.D., Superintendent

At 5:55 p.m. Mr. Waters moved, seconded by Mrs. Blumrick, to go into an executive session to discuss the Superintendent search and the personnel items on the agenda.

Motion carried.

At 7:00 p.m. Mr. Owen moved, seconded by Mrs. Blumrick, to end the executive session.

Motion carried.

Mrs. Fry welcomed visitors and led the audience in the Pledge of Allegiance.

PRESENTATION(S)

Mrs. Donna VanSlyke, Elementary School Principal, teachers and students presented various classroom learning activities to the Board.

STANDING RESOLUTIONS

Mrs. Choate moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, to approve the minutes of the regular meeting of December 14, 2017, the December 2017 Student Activity Treasurer's Reports and the December 2017 Appropriation Status Report.

Motion carried.

PERSONNEL ITEMS

Mr. Waters moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 21, 2018 unless terminated sooner:

Non-Certified Teacher

Erica Little, Gasport

Clerical I

Kelly Halstead, Middleport

Food Service Helper

Kimberly Bower

Motion carried.

Mr. Waters moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Arnold Herdendorf is appointed as a substitute cleaner with services to be utilized on an as-needed basis. This appointment is retroactive to January 11, 2018.

Motion carried.

Mr. Owen moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the resignation from Marin Haley from her position of Food Service Helper is accepted effective December 22, 2017.

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the resignation from Daniel Grant from his position of School Business Administrator is regretfully accepted effective March 1, 2018.

Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Stephanie Beales and Robin Demmin are appointed to the position of part-time food service helper at a salary of \$10.40 per hour.

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Joseph Pawlak is appointed to the twelve-month probationary position of School Monitor effective January 16, 2018. Salary of \$12.89 per hour and benefits are based on the current Agreement between the District and the Classified Employees Association of CSEA.

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the resignation for the purpose of retirement from Lynn Sharkey from her position of Elementary Education Teacher is regretfully accepted. This resignation is effective July 1, 2018 and is accepted in accordance with Schedule F, Section C.1 and C.2 of the current Agreement between the District and the RHTA.

Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the following individuals are appointed as Adult Education Instructors for the 2018 Winter/Spring Program at a rate of \$12.00 per hour:

Valentine's Pastry Baking	Lori Nasca
Avocado Cupcakes/Butter Lamb Demo	Lori Nasca
Fresh Spring Rolls	Lori Nasca
Mexican Night	Lori Nasca
Making Your Own Baby Food	Casey Eldridge
Zumba	Sheila Murphy
Pound Fitness	Sheila Murphy
Pilates	Liz Zastrow

Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the following individuals are appointed as Volunteer Adult Education Instructors for the 2018 Winter/Spring Program:

Getting Started with Email	Dan Mault
iPhone Photography	Dan Mault

Motion carried.

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the Royalton-Hartland Central School District hereby establishes the following as standard work days for appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/ Month (based on Record of Activities)
Appointed Officials							
District Clerk	Marjorie Masters	xxxx	xxxxxxxx	6	07/01/2017 – 06/30/2018	N	5.33
Claims Auditor	Sandy Kress	xxxx	xxxxxxxx	6	07/01/2017 – 06/30/2018	N	2.33
Treasurer	Carol Boardway	xxxx	xxxxxxxx	8	07/01/2017 – 06/30/2018	N	18.16

Motion carried.

Mr. Waters moved, seconded by Mr. Owen, upon the recommendation of the Superintendent, that Colleen Burkett is appointed to the position of .8 FTE Chemistry Teacher effective January 22, 2018. Salary of \$39,800 (pro-rated) is based on Step 1 of the current RHTA Agreement.
Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Kaleigh Dumigan is appointed to the position of School Counselor effective February 1, 2018 and ending on or before June 30, 2018. Salary of \$39,800 (pro-rated) is based on Step 1 of the current RHTA Agreement.
Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Bridgette Johnson who has Professional certification in the Students with Disabilities Birth-Grade 2, Grades 1-6 and Grades 7-12 certification areas, is hereby granted a tenure appointment in the Special Education tenure area effective February 1, 2018.
Motion carried.

BUSINESS/FINANCIAL ITEMS

Mr. Wilhelm moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the donation of 4 Cozy Shades and 15 Bouncy Bands for Chairs from the DonorsChoose organization to the elementary school be gratefully accepted.
Motion carried.

Mrs. Choate moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that the Memorandum of Understanding between Bestself Behavioral Health, Inc. and the Royaltan-Hartland Central School District is approved.
Motion carried.

BOARD ITEMS

Mrs. Fry thanked those that have been helping the Sports Boosters with the concession stand. Mr. Wilhelm reported on the recent Technology Committee meeting.

SUPERINTENDENT INFORMATION/ADMINISTRATIVE REPORTS

- CPSE/CSE Recommendations; Nutrition Advisory and Wellness Committee Meeting Notes; December 2017 Treasurer's, Warrant and Revenue Reports

Dan Grant, School Business Administrator, told the Board that he would have a first draft of a preliminary budget ready before the end of the month.

PUBLIC FORUM

There were no comments.

At 8:00 p.m. Mr. Owen moved, seconded by Mr. Waters that the meeting adjourns.
Motion carried.

The meeting adjourned at 8:00 p.m.

Marjorie Masters
District Clerk