

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF EDUCATION  
Royalton-Hartland Central School District  
Middleport, New York

September 20, 2018

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school immediately following a facilities work session.

The meeting was called to order at 6:15 p.m.

**CALL TO ORDER**

Present: Carol Blumrick, Board Member  
Carrie Choate, Board Member  
Jeff Waters, Board Member  
Jason Wilhelm Board Member  
Tom Brigham, Vice President  
Chad Owen, President

Absent: Sara Fry, Board Member

Also Present: Dr. Hank Stopinski, Superintendent of Schools and Mr. Andy Lang, Business Administrator

At 6:15 p.m. Mr. Wilhelm moved, seconded by Mr. Brigham, to go into an executive session to discuss collective bargaining negotiations and a student concern.  
Motion carried.

At 7:00 p.m. Mr. Wilhelm moved, seconded by Mr. Brigham, to end the executive session.  
Motion carried.

President Chad Owen welcomed visitors and led the audience in the Pledge of Allegiance.

**PRESENTATIONS**

Two students from the FFA, Alexis Connolly and Janessa Colletta, presented the various summer and fall activities that have taken place.

Jill Heck, Director of Curriculum, Instruction, Assessment and Technology, presented the 2018-2019 Professional Development Plan.

**STANDING RESOLUTIONS**

Mrs. Choate moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the minutes of the regular meeting of August 16 and the special meeting of August 23, 2018 are approved.  
Motion carried.

## EDUCATIONAL ITEMS

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the Professional Development Plan for the 2018-2019 school year is approved as presented. Motion Carried.

Mr. Wilhelm moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the request from the 8<sup>th</sup> grade class to go on an overnight/out-of-state field trip to Gettysburg PA and Washington DC on April 9 through April 12, 2019 is approved as presented. Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the request from the Barker Central School District for two students to attend the Royalton-Hartland Central School District for the 2018-2019 school year is approved and the Superintendent is authorized to sign the MOU for payment of tuition. Motion carried.

Mr. Waters moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, and in consultation with the Director of Curriculum, Instruction, Assessment and Technology, that the request from the high school ELA teachers to purchase literary works is approved as presented. Discussion: Mr. Owen asked about pricing. Mrs. Heck and Mr. Bell stated that the cost is less than buying standard textbooks. Motion carried.

Mrs. Blumrick moved, seconded by Mrs. Choate, that the Board of Education authorizes the Superintendent to approve the FFA Trip to the National Convention in Indianapolis, IN on October 22 through 27, 2018. This approval is pending further details regarding the trip as they were unavailable as of the date of this meeting. Motion carried.

## PERSONNEL ITEMS

Mrs. Choate moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the following individual is appointed, without benefits, as a substitute with services to be utilized on an as-needed basis. Employment shall be effective through June 25, 2019 unless terminated sooner:

Non-Certified Teacher

Jennifer Luxon, Gasport

Motion carried.

Mrs. Choate moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that Amy Schutt and Kathy Schumacher are retroactively appointed to a twelve-month probationary position of part-time food service helper at a rate of \$11.25 per hour. Appointment effective date is September 4, 2018. Motion carried.

Mrs. Choate moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the following individuals are appointed as Adult Education Instructors for the 2018 Fall Program at a rate of \$15.00/hour:

Rustic Apple Strudel  
Italian Cuccidati  
Scarecrow Craft  
Snowman Craft  
Stained Glass Mosaic  
Quilting Classes  
Pilates  
Water Aerobics  
Family Swim  
Into to Tap Dance

Lori Nasca  
Lori Nasca  
Terri Nelson  
Terri Nelson  
Cristine Lucas  
Janice Stoll  
Liz Zastrow  
Kathy Mullin  
Dottie Barr  
Kim Mullane

and that the following individual is appointed as a Volunteer Adult Education Instructor for the 2018 Fall Program:

20 Essential Apps  
for Your Smart Phone  
Pinterest 101

Dan Mault  
Dan Mault

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, to accept the following resignations:

NAME	POSITION	EFFECTIVE DATE
Tammy Bentley	School Nurse	August 9, 2018
Emily Woods	Long-Term PE Sub	August 30, 2018
Aaron Updegrove	Cleaner	September 9, 2018

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Joshua Yapple is appointed as a long-term substitute physical education/health education teacher effective September 4, 2018 through December 21, 2018. Salary of \$40,298.00, pro-rated, is per the current RHTA Agreement.

Motion carried.

Mr. Brigham moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that Emily Woods is appointed as a long-term substitute physical education/health education teacher effective September 4, 2018 through December 21, 2018. Salary of \$40,298.00, pro-rated, is per the current RHTA Agreement.

Motion carried.

Mrs. Blumrick moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the request from Kate Rohring to take an unpaid child-rearing leave from her position as an elementary education teacher effective September 4, 2018 through June 26, 2019 is approved.

Motion carried.

## BUSINESS/FINANCIAL ITEMS

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the donation to the elementary school of 12 Cozy Shades Light Filters and 15 Bouncy Bands for Desks from the DonorsChoose organization and the donation of sound equipment and music stands from the Monaco family be gratefully accepted.

Motion carried.

Mr. Brigham moved, seconded by Mrs. Blumrick, upon the recommendation of the Superintendent, that the financial statements for the fiscal year ending June 30, 2018, as prepared by Lumsden & McCormick, LLP, and as recommended by the Audit Committee, be accepted.

Motion carried.

Mr. Brigham moved, seconded by Mrs. Blumrick, to award the 2018-2019 snow removal bid as follows:

WHEREAS, the Board of Education has duly advertised for bids in the Union-Sun and Journal under the date of August 15, 2018, for snow removal services in accordance with specifications, and

WHEREAS, in response to said advertisement the following bid was received:

MJP General Contracting - Per plow price of \$200 MS, \$250 ES, \$100 RHLC, \$550 HS, \$150 Maintenance, and

WHEREAS, this bid has been reviewed and it is recommended that the contract for snow removal services be awarded to MJP General Contracting on the basis of their low bid in accordance with specifications,

THEREFORE, BE IT RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, award the bid for snow removal services to MJP General Contracting.

Discussion: Mrs. Choate asked if the company would be responsible for repairs to the grass in the spring. Mr. Pietrowski, Director of Facilities, stated that the bid specifications included that stipulation.

Motion carried.

Mrs. Choate moved, seconded by Mr. Wilhelm, to reject site work bids as follows:

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed bids for the Capital Outlay 2018 Project Contract #002-Site Work, and

WHEREAS, the bids were opened publicly on September 5, 2018; and

WHEREAS, the Board of Education believes it to be in the best interests of the School District to reject all bids;

THEREFORE, BE IT RESOLVED, that the Board of Education, in the best interests of the School District, hereby rejects all bids for Contract #002-Site Work for the 2018 Capital Outlay Project, and directs that Contract #002-Site Work be rebid.

Discussion: Mr. Brigham stated that all bids were over budget.

Motion carried.

Mr. Brigham moved, seconded by Mrs. Choate, to award general construction bid as follows:

RESOLVED, that the Board of Education accepts the bids received for Contract # 001 - General Construction for the 2018 Capital Outlay Project; and

WHEREAS, the following bids were received

Allcourt Restoration	\$ 17,500.00
Archie Donoughe Sanding Inc.	\$ 15,000.00
RB Mac	\$ 23,800.00
Willett Builders Inc.	\$ 49,000.00
Sicoli Construction Services	\$ 35,800.00

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the bid for Contract #001 – General Construction be awarded to the following low responsible bidder at a cost of:

Archie Donoughe Sanding Inc.	\$15,000.00
------------------------------	-------------

Motion carried.

Mrs. Blumrick moved, seconded by Mrs. Choate, that the Board of Education, authorizes the Superintendent to initiate a Request for Proposal Process for a Construction Management Company.

Motion carried.

Mrs. Blumrick moved, seconded by Mr. Wilhelm, that the Board of Education, authorizes the Superintendent to proceed with the planning process of a future Capital Construction project.

Motion carried.

#### BOARD ITEMS

Mrs. Blumrick moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the Capital Construction Planning Meeting Notes of August 16, 2018 are approved.

Motion carried

#### POLICY

The Board held a first reading of new policy #5551 Allocation of Title I, Part A Funds in the District and #7133 Education of Students in Foster Care. Mrs. Choate moved, seconded by Mr. Waters to waive a second reading and complete the adoption of the proposed policy.

Motion carried.

#### BOARD REPORTS AND DISCUSSION

Mr. Owen spoke about the increase in NOSBA dues and that the October 18 Board meeting conflicts with a dinner NOSBA is holding in Sanborn.

Mrs. Blumrick spoke about the NYSSBA proposed by-law amendments and resolutions she would be voting on at the annual convention in October. Asked that the board members contact her if they had any concerns with the proposals.

Mr. Owen brought up the possibility of holding a board retreat and shared three possible presenters.

Mr. Owen handed out the committee and liaison list for the school year.

## UPDATES

Mr. Andy Lang, Business Administrator, updated the board on school tax information and finances.

Mr. Tim Pietrowski, Director of Facilities, gave an update on the facilities.

## SUPERINTENDENT INFORMATION/ADMINISTRATIVE REPORTS

The Board received CPSE/CSE Recommendations for review

The Superintendent remarked on a successful opening of school; Homecoming week is October 1-6 with many events planned; the Board plans on having a Capital Project on the ballot in May 2019; he will be attending the NYSCOSS conference in Saratoga Springs September 22-25.

## PUBLIC FORUM

There were no comments.

At 8:15 p.m. Mr. Wilhelm moved, seconded by Mr. Brigham, that the meeting adjourns.  
Motion carried.

The meeting adjourned at 8:15 p.m.

---

Marjorie Masters  
District Clerk