

MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION  
Royalton-Hartland Central School District  
Middleport, New York

June 3, 2015

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school.

The meeting was called to order at 6:20 p.m.

CALL TO ORDER

Present: Keith Bond, Board Member  
Daniel Bragg, Board Member; arr. 7:35 p.m.  
Sara Fry, Board Member  
Sandra Hoerner, Board Member  
Jeffrey Waters, Board Member  
Kenneth Koch, Vice President  
Patricia Riegle, President

Also Present: Roger Klatt, Ed.D., Superintendent of Schools, Kelly Griffith, Business Administrator and Sheila Murphy, Assistant Superintendent for Instructional Services

Mr. Bond moved, seconded by Mr. Koch, to go into an executive session to discuss the employment history of certain employees and collective negotiations.  
Motion carried.

Mrs. Fry moved, seconded by Mr. Koch to end the executive session.  
Motion carried.

The Board returned to open session at 7:10 p.m.

Mrs. Riegle asked the audience to stand for the Pledge of Allegiance.

PRESENTATIONS

- FFA – Matt Sweeney, Diana Daigler and Carolyn Waters

STANDING RESOLUTIONS

Mr. Koch moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the minutes of the meetings of April 21, May 6 and May 19, 2015 be approved.  
Motion carried.

Mr. Koch moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the April 2015 Student Activity Treasurer's Report be approved as presented.  
Motion carried.

Mr. Waters moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the April 2015 Appropriation Status Report be approved.  
Motion carried.

Mrs. Hoerner moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the recommendations from the CPSE and CSE meetings of April 22, 24, May 5, 6, 7, 8, 11, 12, 13, 14, 15, 18, 19, 21 and 26, 2015 be approved as presented.  
Motion carried.

#### PERSONNEL ITEMS

Mr. Koch moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 30, 2015 unless terminated sooner – Non-Certified Teachers: Brandon Burgess, Middleport; Hana Rizek, N Tonawanda; Nicole Huntington, Gasport  
Motion carried.

Mr. Waters moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the following individuals are appointed as advisors for the 2015-2016 school year. These appointments and payment of stipends are contingent upon the completion of all required paperwork during and at the end of the school year and agreeing to abide by the “Co-Curricular Activities Guidelines and Procedures”. Salary stipends are based on the current RHTA agreement. Employment shall be effective for the 2015-2016 school year unless terminated sooner:

NAME	CLUB	STEP	%	TOTAL	
Charlotte Doerfel	Audio Visual	9	7	\$ 3,455.00	
Colleen Albee	Awards Committee	5	1	\$ 430.00	
Carl Husung	Drama Club	7	5	\$ 2,318.00	
Michelle O'Connor	Echo	10	10	\$ 5,057.00	
Karen Morris	MS Foreign Language Club	12	3	\$ 1,625.00	
John Reith	Future Teachers	9	3	\$ 1,481.00	
Chris Smith	Yorkers	9	4	\$ 1,974.00	
John Reith	Scholastic Bowl	12	1	\$ 542.00	
Michele Parker	Senior Class Advisor	10	3	\$ 1,517.00	
Megan Dewey	Junior Class Advisor	7	4	\$ 1,855.00	
Bethany Crahen/ Catherine Shaughnessy	Sophomore Class Co- Advisors	2	1	\$ 193.00	(each)
Kathleen Opanashuk	8 <sup>th</sup> Grade Class/Trip Advisor	4	2	\$ 823.00	
Chris Smith	Scope	8	10	\$ 4,819.00	

Kathy Pease	ES Yearbook	7	3	\$ 1,391.00
Cheryl Hughes	National Honor Society	12	2	\$ 1,083.00
Theresa O'Brien	National Jr. Honor Society	5	1	\$ 430.00
Doug Meyer	Student Council	12	10	\$ 5,415.00
Lori Nasca	MS Newspaper	9	4	\$ 1,974.00
Kathleen Opanashuk	MS Student Council	5	3	\$ 1,289.00
Gerry Bacon	Music Council	12	5	\$ 2,708.00
Bruce Matthews	Rocket Club	11	4	\$ 2,092.00
Michele Parker	S.A.D.D.	6	3	\$ 1,391.00
Carol Blumrick	Musical - Director	12	7	\$ 3,791.00
Kathy Pease	Musical - Vocal Director	12	4	\$ 2,166.00
Gerry Bacon	Musical - Pit Orchestra	12	2	\$ 1,083.00
Gerry Bacon	Band - High School	12	6	\$ 3,249.00
Gerry Bacon	Band - 7/8	12	4	\$ 2,166.00
Mary Bradfuhrer	Band – 5/6	3	4	\$ 1,584.00
Paul Monaco	Orchestra - High School	12	6	\$ 3,249.00
Paul Monaco	Orchestra - Middle School	12	4	\$ 2,166.00
Natalie Dent	Destination Imagination Co-Advisor (MS)	3	1.5	\$ 594.00
Adam Eschborn	Destination Imagination Co-Advisor (MS)	5	1.5	\$ 645.00
Janice McKinney	MS Choral Advisor	5	4	\$ 1,789.00
Carolyn Roos	HS Choral Advisor	9	6	\$ 2,961.00
Jan Cilip	Safety Patrol	12	2	\$ 1,083.00

Motion carried.

Mr. Koch moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the request from Jennifer Stowe for an unpaid child-rearing leave effective April 7 through May 4, 2015 be approved.

Motion carried.

Mr. Waters moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the resignation from Kelly Griffith from her position as Business Administrator be regretfully accepted. This resignation is for the purpose of retirement and shall be effective June 30, 2016.

Motion carried.

Mr. Bond moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that Jessica Bell, who has Professional certification in the Physical Education and Health Education certification areas, is hereby granted a tenure appointment in the Physical Education and Health Education tenure areas effective September 1, 2015.  
Motion carried.

Mrs. Fry moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that Natalie Dent, who has Professional certification in the Early Childhood Education and Childhood Education certification areas, is hereby granted a tenure appointment in the Elementary Education tenure area effective September 1, 2015.  
Motion carried.

Mr. Koch moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that Kate Sullivan, who has Professional certification in the Early Childhood Education and Childhood Education certification areas, is hereby granted a tenure appointment in the Elementary Education tenure area effective September 1, 2015.  
Motion carried.

#### BUSINESS AND FINANCIAL ITEMS

Mr. Bond moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the Board of Education authorizes a one-time limited emergency application of herbicides and pesticides to control broadleaf plants in sports fields and grass areas.  
Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, that the donation of books from an anonymous donor be gratefully accepted per Board Policy 5230.  
Motion carried.

Mr. Waters moved, seconded by Mr. Koch, to award the co-op health occupation supplies bid as follows:

WHEREAS, the Board of Education authorized the Royalton-Hartland Central School District to participate in the Orleans/Niagara BOCES Cooperative Bid for health occupation supplies on July 9, 2014, which have been awarded by Orleans/Niagara BOCES, in accordance with specifications for use during the 2014-15 and 2015-16 school years,

THEREFORE BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent, awards the bid for CO/OP HEALTH OCCUPATION SUPPLIES to the following low responsible bidders at an estimated cost not to exceed:

Medco Supply Co.	\$ 712.05
Moore Medical LLC	\$ 877.11
School Health Corporation	\$ <u>379.24</u>
<b>TOTAL</b>	<b>\$ 1,968.40</b>

Motion carried.

Mr. Koch moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the 2015-16 contract extension for school food service management is approved and the Board President is authorized to sign the same. This is the fourth year of a five-year agreement; the increase percent will be based on the Consumer Price Index for Urban (CPI-U) consumers in the New York-Northeastern New Jersey Area for May 2015 per the terms of the original agreement and Education Law 305.

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the change order #100-04 from Concord Electric Corp. in the amount of -\$4,300 for credits associated with the following modifications to the contract be approved: credit of \$2,710 for seven drops not installed; credit of \$1,590 for eight covers not provided (request by owner). This change order results in a decrease of \$4,300 for a new contract total of \$528,294.

Motion carried.

Mr. Koch moved, seconded by Mr. Bond, that the Board of Education, after consultation with the district's external audit firm, and upon the recommendation of the Superintendent, confer to the financial management of the school district the authority and ability to fund the established reserve accounts of the school district after the year-end closing of the school district's financial ledgers and books of account.

Motion carried.

Mr. Bond moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the Board of Education hereby authorizes the expenditure of school district funds in the 2015-16 fiscal year for BOCES services in the amount of \$2,682,022.41, as listed on the AS-7 contract dated 5/18/15 and authorizes the Board President to sign the same.

Motion carried.

Mr. Koch moved, seconded by Mrs. Hoerner, upon the recommendation of the Superintendent, that the Board of Education hereby approves the tax warrant for the 2015-2016 fiscal year as presented.

Motion carried.

Mr. Waters moved, seconded by Mr. Koch, upon the recommendation of the Superintendent, that the donation of supplies from Moog for their Regional Rocketry Challenge valued at \$987.76 be gratefully accepted.

Motion carried.

#### BOARD ITEMS

Mr. Bond moved, seconded by Mr. Waters, that the Board of Education hereby nominates Linda R. Hoffman for the two-year position of NYSSBA Area 1 Director effective January 1, 2016.

Motion carried.

Mr. Koch asked if a letter went home regarding BYOD and acceptable use. Mr. Fisgus said they went home with progress reports.

#### SUPERINTENDENT INFORMATION/REPORTS

Handouts – April 2015 Warrant, Revenue and Treasurer's Reports

A Homecoming meeting was held on May 20; *Business First* will begin releasing its rankings – it will be interesting to see how the number of opt-outs affects them.

Heidi Dudek from the DEC was present and said the contractor will begin surveying the property on June 8. She gave the Board members a fact sheet brochure that will be mailed to homes in the district. Ken Koch asked to see the structural survey when it is finished. Sara asked when will the actual excavation of soil begin.

A token of appreciation was given to Mrs. Hoerner and Mrs. Riegle for their service as Board members. Mrs. Riegle also received recognition for her eleven years of service as Board President.

#### PUBLIC FORUM

No comments.

#### NEW BUSINESS

Reorganization Meeting July 9 at 7:00 p.m.

Mr. Bond moved, seconded by Mrs. Fry to go into executive session to discuss the discipline of an employee and collective negotiations.

Motion carried.

The Board took a five minute recess then went into executive session at 8:00 p.m.

Mr. Bond moved, seconded by Mr. Koch to go out of executive session as return to public session.

Motion carried.

#### ADJOURNMENT

Mr. Bond moved, seconded by Mr. Koch, that the meeting adjourns.

Motion carried.

The meeting adjourned at 8:35 p.m.

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Marjorie Masters  
District Clerk