

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF EDUCATION
Royalton-Hartland Central School District
Middleport, New York

March 21, 2019

A regular meeting of the Royalton-Hartland Board of Education was held on the above date at the high school immediately following a facilities meeting.

The meeting was called to order at 6:00 p.m.

CALL TO ORDER

Present: Carrie Choate (arr. 7:00 p.m.), Sara Fry (arr. 6:50 p.m.), Jeff Waters, Jason Wilhelm, Vice President, Tom Brigham and President, Chad Owen

Absent: Carol Blumrick

Also Present: Dr. Hank Stopinski, Superintendent of Schools

At 6:00 p.m. Mr. Brigham moved, seconded by Mr. Wilhelm to go into an executive session to discuss the employment history of a particular person.

Motion carried.

At 6:55 p.m. Mr. Wilhelm moved, seconded by Mr. Brigham, to end the executive session.

Motion carried.

President Owen welcomed visitors and led the audience in the Pledge of Allegiance.

PRESENTATION(S)

Ms. Dottie Barr, swim coach, presented certificates of recognition to the girls swim team for both team and individual accomplishments.

Mrs. Donna VanSlyke and Mr. Doug King gave updates on the Wellness Committee.

STANDING RESOLUTIONS

Mr. Waters moved, seconded by Mrs. Choate, upon the recommendation of the Superintendent, that the minutes of the regular meeting of February 13, 2019, the January 2019 appropriation status report, the January 2019 student activity treasurer's report and the CPSE and CSE recommendations dated February 1 through March 12, 2019 are approved.

Motion carried.

EDUCATION

Mr. Brigham moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the 2019-2020 Academic Calendar is approved as presented.

Motion carried.

PERSONNEL ITEMS

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent,

that the following individuals are appointed, without benefits, as substitutes with services to be utilized on an as-needed basis. Employment shall be effective through June 25, 2019 unless terminated sooner:

Non-Certified Teachers – Deanna Catalano, Ashley Childs and Samantha Grzen
Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Allison Dudek and Robin Babiarz are appointed as Cleaners with an effective date of April 1, 2019.
Motion carried.

Mrs. Fry moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that the resignation of Heather Pedini from her appointment as stage crew manager for the 2019 musical be accepted.
Motion carried.

Mrs. Fry moved, seconded by Mr. Waters, upon the recommendation of the Superintendent, that Colleen Burkett is appointed to the position of stage crew manager for the 2019 musical at a stipend of \$1,612.00 which is 4% of Step 1 of the current RHTA Agreement.
Motion carried.

Mrs. Choate moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, that the request from Christina Henderson to extend her unpaid child-rearing leave through the end of the 2018-2019 school year is approved.
Motion carried.

BUSINESS AND FINANCE

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that Lumsden and McCormick are approved as external auditors for a five-year period for services covering work relating to the fiscal year ending 2019 through the fiscal year ending 2023.
Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the Intermunicipal Agreement for a Cooperative Transportation Bid is approved as presented.
Motion carried.

Mrs. Choate moved, seconded Mr. Brigham, upon the recommendation of the Superintendent, to approve the following SEQRA resolution relating to a Smart Schools Bond Act project:

A RESOLUTION, DATED MARCH 21, 2019, OF THE BOARD OF EDUCATION OF THE ROYALTON-HARTLAND CENTRAL SCHOOL DISTRICT, NIAGARA, GENESEE AND ORLEANS COUNTIES, NEW YORK (THE “DISTRICT”) DETERMINING THE DISTRICT’S PROPOSED SMART SCHOOLS BOND ACT PROJECT (INVOLVING THE EXPANSION OF, AND

UPGRADES TO, THE DISTRICT'S INTERIOR AND EXTERIOR SECURITY CAMERA SYSTEM) TO BE A TYPE II ACTION UNDER SEQRA

WHEREAS, the voters of the State of New York (the "State"), on November 4, 2014, approved the Smart Schools Bond Act ("Smart Schools"), which authorizes the State to issue bonds to fund certain capital improvements projects involving technology and security upgrades; and

WHEREAS, the Royalton-Hartland Central School District, Niagara, Genesee and Orleans Counties, New York (the "District") has been awarded a Smart Schools allocation of \$1,197,557 by the State; and

WHEREAS, the Board of Education of the District (the "Board"), proposes to undertake a capital improvements project, (using the District's Smart Schools allocation, or so much thereof as may be necessary), such work being anticipated to include, but not necessarily be limited to, the expansion of, and upgrades to, the District's interior and exterior security camera system (collectively, the "Project"); and

WHEREAS, in accordance with New York State Education Department guidance and policy, the Board is the appropriate body to be the lead agency to undertake project review under the State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, Section 617.5 of SEQRA Regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include "routine activities of educational institutions," "maintenance or repair involving no substantial changes in an existing structure or facility;" "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...unless such action meets or exceeds any [Type I] thresholds in section 617.4" and/or "emergency actions that are immediately necessary on a limited and temporary basis for the protection or preservation of life, health, property or natural resources, provided that such actions are directly related to the emergency and are performed to cause the least change or disturbance, practicable under the circumstances, to the environment"; and

WHEREAS, the proposed Project constitutes such routine activities of educational institutions; maintenance or repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities not exceeding Type I thresholds;

NOW THEREFORE, BE IT RESOLVED that it is the final determination of the Board that the Project is a Type II action, which is not subject to review under SEQRA, and that the proposed action will not result in a significant adverse impact on the environment.

Motion carried.

Mrs. Choate moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, to approve the following SEQRA resolution relating to a proposed "Capital Improvements Project, 2019":

Resolution Issuing SEQRA Negative Declaration for
Proposed Capital Improvements Project, 2019

WHEREAS, the Royalton-Hartland Central School District (the “District”) and its Board of Education (the “Board”) propose to undertake a Capital Improvements Project, 2019 (the “Project”) at the District’s buildings, facilities, and campuses; and

WHEREAS, as a Type I action, a coordinated review has been conducted with potentially involved and interested agencies, with the District as the “Lead Agency” in accordance with State Education Department policy and procedure and State Environmental Quality Review Act (“SEQRA”) regulations; and

WHEREAS, the District/Board duly considered the proposed Project, the SEQRA Environmental Assessment Form, the criteria for determining whether the Project will have a significant adverse impact on the environment as set forth in 6 N.Y.C.R.R. § 617.7(c) of the SEQRA regulations, input from involved agencies including the New York State Department of Environmental Conservation, and such other information deemed appropriate; and

WHEREAS, the District/Board identified the relevant areas of environmental concern, took a hard look at these areas, and made a reasoned elaboration of the basis for its determination;

NOW, THEREFORE, BE IT RESOLVED by the Royalton-Hartland Central School District’s Board of Education that:

1. The District/Board is the lead agency under SEQRA, and the Capital Improvements Project, 2019 will not result in a significant adverse impact on the environment.
2. The attached Negative Declaration, incorporated herein by reference, is issued and adopted for the reasons stated in the attached Negative Declaration, and Parts 1, 2, and 3 of the Environmental Assessment Form are also incorporated herein by reference.
3. The Superintendent of the District is authorized to sign and file or have filed on behalf of the District/Board all documents necessary to comply with SEQRA.
4. This resolution is effective immediately.

Motion carried that the 2019 Capital Improvements Project is a Type I action, a Negative Declaration has been issued, and the SEQR process is concluded.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, to approve a Proposition for the authorization of a proposed “Capital Improvements Project, 2019”:

RESOLUTION DATED MARCH 21, 2019 CALLING FOR THE SUBMISSION, TO THE VOTERS OF THE ROYALTON-HARTLAND CENTRAL SCHOOL DISTRICT, NIAGARA, GENESEE AND ORLEANS COUNTIES, NEW YORK (THE “DISTRICT”), OF A PROPOSITION AUTHORIZING A “CAPITAL IMPROVEMENTS PROJECT, 2019” AT AN ESTIMATED MAXIMUM COST OF \$12,100,000, AND DIRECTING THAT SUCH PROPOSITION BE INCLUDED IN THE DISTRICT’S NOTICE OF ANNUAL MEETING AND VOTE.

BE IT RESOLVED, by the Board of Education (the “Board”) of the Royalton-Hartland Central School District, Niagara, Genesee and Orleans Counties, New York (the “District”), as follows:

1. That provisions in substantially the following form (subject to the final review and approval of the appropriate District officials and the District’s bond counsel) shall be added to the District’s notice of annual vote for 2019, to-wit:

AND FURTHER NOTICE IS HEREBY GIVEN that a vote upon the authorization of a “Capital Improvements Project, 2019” will be presented as the following Proposition No. 2:

PROPOSITION NO. 2
CAPITAL IMPROVEMENTS PROJECT, 2019

Shall the following resolutions be adopted, to-wit:

RESOLVED, that the Board of Education (the “Board”) of the Royalton-Hartland Central School District, Niagara, Genesee and Orleans Counties, New York (the “District”), is hereby authorized to undertake a “Capital Improvements Project, 2019” consisting of the reconstruction, rehabilitation and renovation, in part, and the construction of additions, improvements and upgrades to, various District buildings and facilities and the sites thereof (collectively, the “Project”) to implement various health, safety, accessibility and Code compliance measures required by the State Education Department in connection with any significant capital project and various other measures that are generally described in (but are not to be limited by) the project plan that has been prepared by the District (with the assistance of LaBella Associates) and which is available for public inspection in the offices of the District Clerk (the “Project Plan”), such work being anticipated to include, without limitation and to the extent as and where required, the elements that are generally described below. Proposed building improvements are anticipated to include roof and window replacement work, masonry work, and the replacement of the existing public address and fire alarm systems at the Elementary, Middle and High School buildings; HVAC upgrades including gymnasium ventilation at the Elementary and Middle School, and the installation of air conditioning to Middle School public spaces. Other proposed improvements are anticipated to include the installation of new hallway lockers and the renovation/refinishing of the gymnasium floor at the Middle School, ceiling work and other electrical and plumbing upgrades including the installation of lighting occupancy sensors at the Elementary School and the replacement of existing backflow preventers at the Elementary, Middle and High Schools. Proposed site work is anticipated to include the installation of new tennis courts at the Middle School, a new playground at the High School, and parking lot lighting at the Elementary School. Other proposed site work is anticipated to include upgrades to existing facilities such as the replacement of the Elementary School playgrounds, bus loop and sidewalk work, upgrades to the existing tennis courts, sanitary sewer piping replacements, upgrades to the existing track and field facilities, and other similar improvements. All of such work (or so much thereof as can be accomplished within the overall budget for the Project, once the construction bids are received) is to be undertaken at an estimated maximum cost of \$12,100,000, provided that the detailed costs of the components of the Project Plan may be

reallocated among such components, or such components may be deleted, revised or supplemented if (1) the Board shall determine that such reallocation, deletion, revision or supplementation is in the best interests of the District and (2) the aggregate amount to be expended for the Project shall not exceed \$12,100,000 and (3) no material change shall be made in the overall scope and nature of the Project; and be it further

RESOLVED, that the Board is hereby authorized to expend or apply toward the Project (during the current fiscal year of the District) \$2,500,000 from the District's Capital Improvements Reserve Fund, 2018, and be it further

RESOLVED, that a tax is hereby voted to finance the balance of the estimated maximum cost of the Project in an amount not to exceed \$9,600,000, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; and be it further

RESOLVED, that in anticipation of such tax, obligations of the District (including, without limitation, serial bonds, statutory installment bonds, and/or lease/purchase obligations) are hereby authorized to be issued in the aggregate principal amount of not to exceed \$9,600,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and be it further

RESOLVED, that New York State Building Aid funds that are expected to be received by the District are anticipated to offset a substantial part of the cost of the Project, and such funds shall, to the extent received, be applied to offset and reduce the amount of taxes herein authorized to be levied.

AND FURTHER NOTICE IS HEREBY GIVEN, that such Proposition No. 2 shall appear on the scannable ballot sheet to be inserted in the voting machines used for voting on such Proposition in substantially the following abbreviated form:

PROPOSITION NO. 2 –Capital Improvements Project, 2019

YES NO

Shall the following resolution be adopted, to-wit:

RESOLVED, that (a) the Board of Education (the "Board") of the Royalton-Hartland Central School District (the "District") is hereby authorized to undertake a "Capital Improvements Project, 2019" (the "Project") consisting of the reconstruction, rehabilitation and renovation, in part, and the construction of additions, improvements and upgrades to, various District buildings and facilities (and the sites thereof) to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$12,100,000; (b) the District is authorized to expend or apply toward the Project (during the current fiscal year of the District) \$2,500,000 from the District's Capital Improvements Reserve Fund, 2018; (c) a tax is hereby voted in an amount not to

exceed \$9,600,000 to finance the balance of the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (d) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$9,600,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (e) New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

AND FURTHER NOTICE IS HEREBY GIVEN, that an Environmental Assessment Form has been completed for all of the anticipated work described in Proposition No. 2 set forth above (the "Project") which Project constitutes a Type I action under the State Environmental Quality Review Act ("SEQRA"), a thorough review of the Project's potential environmental impacts has been undertaken, it has been found that the Project will not result in a significant adverse impact on the environment, and a reasoned elaboration of the SEQRA review and findings has been provided in a Negative Declaration.

2. The District Clerk (or the District Clerk's designee) is hereby directed to add the above-referenced provisions (in substantially the stated form) to the notice of the annual vote of the District for 2019, working in consultation with the appropriate District officials and the District's bond counsel.

3. This resolution shall take effect immediately.

Motion carried.

Mr. Waters moved, seconded by Mr. Wilhelm, upon the recommendation of the Superintendent, that the legal notice for the Public Hearing, Annual Meeting (Budget Vote) and Board Member Election be approved as follows:

NOTICE OF PUBLIC HEARING
ANNUAL MEETING (BUDGET VOTE) AND BOARD MEMBER ELECTION
ROYALTON-HARTLAND CENTRAL SCHOOL DISTRICT

NOTICE IS HEREBY GIVEN, that a Public Hearing of the Royalton-Hartland Central School District (the "District") will be held in the High School Media Center, 54 State St, Middleport, NY on Thursday, May 9, 2019 at 6:30 p.m., for the presentation of the 2019-2020 fiscal year budget. The budget will be available for review during regular business hours beginning May 2, 2019 at each school building, the District Office and at the Annual Meeting.

ALSO TAKE NOTICE, that the Annual Meeting of the qualified voters of the District will be held on Tuesday, May 21, 2019, from 12:00 p.m. to 8:00 p.m. in the High School Gymnasium, at which time the polls will be open to vote by voting machine upon the following items:

PROPOSITION 1:

To approve the annual budget of the School District for the fiscal year 2019-2020 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District.

PROPOSITION 2:

Shall the following resolution be adopted, to-wit:

RESOLVED, that (a) the Board of Education (the “Board”) of the Royalton-Hartland Central School District (the “District”) is hereby authorized to undertake a “Capital Improvements Project, 2019” (the “Project”) consisting of the reconstruction, rehabilitation and renovation, in part, and the construction of additions, improvements and upgrades to, various District buildings and facilities (and the sites thereof) to implement various health, safety, accessibility and Code compliance measures and various other measures that are included and generally described in (but are not to be limited by) the Project Plan that was referred to in the public notice of the vote on this Proposition, and to expend therefor an amount not to exceed \$12,100,000; (b) the District is authorized to expend or apply toward the Project (during the current fiscal year of the District) \$2,500,000 from the District’s Capital Improvements Reserve Fund, 2018; (c) a tax is hereby voted in an amount not to exceed \$9,600,000 to finance the balance of the estimated maximum cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by the Board; (d) in anticipation of such tax, obligations of the District are hereby authorized to be issued in the aggregate principal amount of not to exceed \$9,600,000, and a tax is hereby voted to pay the interest on such obligations as the same shall become due and payable; and (e) New York State Building Aid funds expected to be received by the District are anticipated to offset a substantial part of such costs, and such funds, to the extent received, shall be applied to offset and reduce the amount of taxes herein authorized to be levied.

AND FURTHER NOTICE IS HEREBY GIVEN, that an Environmental Assessment Form has been completed for all of the anticipated work described in Proposition No. 2 set forth above (the “Project”) which Project constitutes a Type I action under the State Environmental Quality Review Act (“SEQRA”), a thorough review of the Project’s potential environmental impacts has been undertaken, it has been found that the Project will not result in a significant adverse impact on the environment, and a reasoned elaboration of the SEQRA review and findings has been provided in a Negative Declaration.

PROPOSITION 3:

Shall the funding for the Royalton Hartland Community Library which is raised by annual levy of a tax upon the taxable real property within the Royalton-Hartland Central School District be increased from \$105,000 to \$107,000?

ALSO TAKE NOTICE, that there will be voting for the election of two members to the Board of Education for a three-year term each. Petitions nominating candidates for the office of member of the Board of Education shall be filed with the District Clerk, 54 State Street, Middleport, NY, be signed by at least 25 qualified voters of the District, state the residence of each signer and state the name and residence of the candidate. Petitions nominating candidates must be filed with the District Clerk no later than 5:00 p.m. on April 22, 2019.

ALSO TAKE NOTICE, that applications for absentee ballots may be applied for at the District Clerk’s office, 54 State Street, Middleport, New York. If the ballot is to be mailed to the voter, the completed application must be received by the District Clerk at least seven days before the day of the election. If the ballot is to be issued to the voter in person, a completed

application must be received by the District Clerk at least one day before the day of the election. No absentee ballot shall be canvassed unless it has been received in the District Clerk's office no later than 5:00 p.m. on the day of the election. A list of persons to whom absentee ballots have been issued will be available in the District Clerk's office during regular business hours during each of the five days prior to the day of the election.

ALSO TAKE NOTICE, a qualified voter is: a citizen of the United States; 18 years of age or older; a resident within the District for a period of 30 days preceding the day of the annual meeting; and not otherwise prohibited from voting under the provisions of §5-106 of the Election Law. The District will require all persons offering to vote to provide their signature, printed name and address. The District may require persons offering to vote to provide one form of proof of residency pursuant to Education Law §2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill or a voter registration card.

Dated: March 21, 2019
Marjorie Masters, District Clerk

Royalton-Hartland Central School District
Niagara, Genesee and Orleans Counties, New York

Motion carried.

Mr. Wilhelm moved, seconded by Mr. Brigham, upon the recommendation of the Superintendent, to approve the following resolution to clarify intracurricular funding support:

WHEREAS, the Board of Education affirms its basic responsibility to ensure District students are given a full opportunity for a comprehensive educational program; and

WHEREAS, the Board will support the agricultural education program, which includes curriculum, supervised agricultural education experiences and the FFA, in the same manner it supports other intracurricular programs, such as the music program;

THEREFORE, BE IT RESOLVED, that the Board of Education agrees that the District will pay for membership fees, transportation, lodging for chaperones and other expenses related to the intracurricular portion of the agricultural education program; and

BE IT FURTHER RESOLVED, that should other intracurricular programs be developed by the District, including but not limited to, Distributive Education Clubs of America (DECA) or Technology Student Association (TSA), the intracurricular activities would be supported in the same manner.

Motion carried.

BOARD ITEMS

Mr. Brigham moved, seconded by Mrs. Fry, upon the recommendation of the Superintendent, that the Academics Committee Meeting Notes of February 11, 2019, the Audit/Finance Committee Meeting Notes of November 5, 2018 and February 7, 2019 and the Technology Committee Notes of March 12, 2019 are approved.

Motion carried.

POLICY

The Board had a first reading of revisions to policy #5661 District Wellness Policy.

UPDATES

Mrs. Donna VanSlyke, Elementary School Principal, shared some recent activities that took place at the school, i.e., Buffalo Bandits visited the Phys Ed classes, Science and Inventions Fair

Mrs. Danielle Alterio, Middle School Principal, also shared activities that have happened, i.e., Pi Day, PTSA Ice Cream Social, an upcoming after school offering of yoga for students

Mr. Gary Bell, High School Principal, spoke about the accomplishments of many of the high school students, i.e., SkillsUSA regional competition winners, LYNC graduates, O/N BOCES culinary arts student who won an Iron Chef competition.

BOARD REPORTS AND DISCUSSION

Mr. Andy Lang presented a third draft of the proposed 2019-2020 budget.

SUPERINTENDENT INFORMATION/ADMINISTRATIVE REPORTS

The Board received the January 2019 Warrant, Treasurer's and Revenue reports.

The Superintendent reported on the musical; acknowledged the work that was done by the maintenance department from snow removal to readying the athletic fields for spring sports.

PUBLIC FORUM

There were no comments.

At 7:55 p.m. Mrs. Choate moved, seconded by Mrs. Fry, to go into an executive session to discuss an issue with an employee and proposed litigation.
Motion carried.

Also present in executive session were Dr. Stopinski.

At 8:45 p.m. Mrs. Fry moved, seconded by Mr. Wilhelm, to end the executive session and that meeting adjourns.
Motion carried.

The meeting adjourned at 8:45 p.m.

Marjorie Masters
District Clerk